

**GOVERNMENT OF WEST BENGAL
DEPARTMENT OF AGRICULTURE
NABANNA, 3rd FLOOR
325, SARAT CHATTERJEE ROAD
SHIBPUR, HOWRAH-711102**

No. : 574 - AG-11030(11)/1/2024-NAB-SEC

Howrah, the 07th July, 2025

MEMORANDUM

Sub : Implementation of Farm Mechanization Schemes under State Plan during 2025-26

The undersigned is directed to inform that the Governor is pleased to order that in partial modification of G.O. No. 179-AG-11030(11)/1/2024-NAB-SEC Dated 28/02/2024, the Farm Mechanization Scheme with following four components will be implemented for benefit of the farmer of the state during the financial year 2025-2026 in terms of the Operational Guideline enclosed collectively as Annexure-I to Annexure-XXIII-A:

- 1. Financial Support Scheme for Farm Mechanization (FSSM)**
- 2. One Time Assistance to Small and Marginal Farmers for purchase of Small Farm Implements (OTA – SFI)**
- 3. Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery**
- 4. Farm Machinery Bank (FMB) / Farm Machinery Hub (FMH)**

The Governor is also pleased to direct that the above Farm Mechanization Scheme will be implemented as umbrella Scheme by pooling in fund, as admissible under various schemes related with the respective component scheme to ensure uniformity and reduce complexity in implementation of the Farm Mechanization component schemes.

The Director of Agriculture will implement the scheme as per administratively approved annual action plan for 2025-26 subject to availability of fund for current F.Y. and observing financial rules as applicable.

These guidelines will be in force with immediate effect.

This has concurrence of Finance Department vide U.O. No. Group A-I/2025-26/0038 dated 02/07/2025.


Sr. Special Secretary
to the Government of West Bengal

No. : 574 /1(15) - AG-(11)/1/2024-NAB-SEC

Howrah, the 07th July, 2025

Copy forwarded for information and taking necessary action to the :-

1. Additional Chief Secretary/Principal Secretary/Secretary, Department of Cooperation/P&RD/FPH, Govt. of West Bengal.
2. Principal Accountant General (A&E), Treasury Building, Kolkata-700001.
3. Accountant General (Audit), Treasury Building, Kolkata-700001.
4. Pay & Accounts Officer-I, Kolkata Pay & Accounts Office, 81/2/2, Phears Lane, Kolkata-700012.
5. Director of Agriculture & EoS, Govt. of West Bengal.
6. District Magistrate(s) _____ District (All).
7. Secretary, NRLM, Department of P & RD.
8. Joint Secretary (Budget), Agriculture Department, Govt. of West Bengal.
9. Convenor, State Level Bankers Committee (SLBC), West Bengal.
10. Chief General Manager, NABARD, West Bengal.
11. Joint Director of Agriculture (Accounts), Govt. of West Bengal.
12. Joint Director of Agriculture (Range)/ Deputy Director of Agriculture (Range) _____ Govt. of West Bengal.
13. Deputy Director of Agriculture (HQ), Govt. of West Bengal.
14. Deputy Director of Agriculture (Admn.) _____ District (All).
15. Treasury Officer, _____.



Sr. Special Secretary
to the Government of West Bengal

No. : 574 /2(3) - AG-11030(11)/1/2024-NAB-SEC

Howrah, the 07th July, 2025

Copy forwarded for information to the :-

1. Private Secretary to the Hon'ble Minister-In-Charge, Agriculture Department, Govt. of West Bengal.
2. Sr. P.S to the Principal Secretary, Agriculture Department, Govt. of West Bengal.
3. Guard File.



Sr. Special Secretary
to the Government of West Bengal



Government of West Bengal Department of Agriculture

OPERATIONAL GUIDELINES FOR FARM MECHANIZATION SCHEMES- 2025-26

List of Annexure

- 1) Annexure-I Guidelines of the Farm Mechanization Scheme-2025-26
- 2) Annexure-II: List of farm machinery/ equipment and admissible rate of subsidy under FSSM.
- 3) Annexure-III: List of implements with specification & admissible subsidy under OTA-SFI.
- 4) Annexure-IV: List of farm machinery with specification & admissible subsidy under CHC.
- 5) Annexure-IV-A: List of farm machinery with specification & admissible subsidy under FMB/FMH
- 6) Annexure-V: Format of Agreement between DDA (Admn) & CHC Entrepreneur.
- 7) Annexure-V-A: Format of Agreement between DDA (Admn) & FMB/FMH Entrepreneur
- 8) Annexure-VI: Application Form for Purchase of Agricultural Equipment/Machinery under FSSM.
- 9) Annexure-VII: Application Form for Purchase of Agricultural Equipment/ Machinery under OTA-SFI.
- 10) Annexure-VIII: Application cum brief project report for setting up Custom Hiring Centre (CHC).
- 11) Annexure-VIII-A: Application cum brief project report for setting up Farm Machinery Bank(FMB)/Farm Machinery Hub(FMH).
- 12) Annexure-IX: project scrutiny note cum claim form for setting up CHC :2025-26
- 13) Annexure-IX-A: A project scrutiny note cum claim form for setting up FMB/FMH (TFO more than Rs 10.00 lakh/project):2025-26
- 14) A claim cum intimation form for releasing remaining 50% eligible subsidy amount of the project for setting up CHC:2025-26
- 15) A claim cum intimation form for releasing remaining 50% eligible subsidy amount of the project for setting up FMB/FMH (TFO more than Rs 10.00 lakh/project):2025-26
- 16) Annexure-X: Delivery & Demonstration certificate for machinery/ equipment/ implements distributed under Farm Mechanization Scheme (FSSM, OTA-SFI and FMB/FMH).
- 17) Annexure-XI: Inspection report of farm machinery/ equipment/ implements supplied under FSSM & OTA-SFI
- 18) Annexure-XII: Proforma for inspection by Joint Inspection Committee for CHC.
- 19) Annexure-XII-A: Proforma for inspection by Joint Inspection Committee for FMB/FMH.
- 20) Annexure-XIII: Proforma for undertaking from the beneficiary in case of FSSM & OTA-SFI.
- 21) Annexure- XIV : Proforma for feasibility report for CHC by Assistant Director of Block & Assistant Director of Agriculture (Admn) of Subdivision
- 22) Annexure- XIV-A : Proforma for feasibility report for FMB/FMH by Assistant Director of Block & Assistant Director of Agriculture (Admn) of Subdivision.
- 23) Annexure XV: Proforma for recommendation of CHC(TFO –Rs > 60 lakh) / CHC for Primary processing unit/seed processing unit .

- 24) Annexure XVI : Sanction Order for Purchase of Machinery under FSSM & OTA-SFI
- 25) Annexure XVI-A : Sanction Order for Purchase of Machinery under FMB/FMH.
- 26) Annexure-XVII
- 27) Annexure XVIIA: In Principle Sanction Order for setting up CHC.
- 28) Annexure XVIIIB: Sanction Order of CHC
- 29) Annexure XVII C: Sanction Order of FMB
- 30) Annexure-XVIII- Letter on Lock in 50% subsidy as advance subsidy for setting up CHC
- 31) Annexure-XVIII-A- Letter on Lock in of 50% subsidy as advance subsidy for setting up FMB/FMH TFO more than Rs 10.00 lakh.
- 32) Annexure-XVIII- B-Letter on Lock in 50 % of subsidy as final instalment for setting up CHC
- 33) Annexure-XVIII- C- Letter on Lock in 50 % of subsidy as final instalment setting up FMB/FMH 9 TFO more than Rs 10.00 lakh .
- 34) Annexure-XIX: Declaration of the Farm Machinery Manufacturers.
- 35) Annexure-XX: Proforma for sending application to Bank for sanction loan & Project Appraisal for CHC.
- 36) Annexure-XX-A: Proforma for sending application to Bank for sanction loan & Project Appraisal for setting up FMB/FMH TFO more than Rs 10.00 lakh.
- 37) Annexure-XXI: Proforma Intimation to Bank for making payment to the suppliers under CHC.
- 38) Annexure-XXII: Utilization report from Bank under CHC .
- 39) Annexure-XXII-A: Utilization report from Bank for setting up FMB/FMH TFO more than Rs 10.00 lakh.
- 40) Annexure-XXIII: Proforma for Delivery Order to be issued by Banks under CHC.
- 41) Annexure-XXIII-A: Proforma for Delivery Order to be issued by Banks for setting up FMB/FMH TFO more than Rs 10.00 lakh.

**Government of West Bengal
Department of Agriculture**

OPERATIONAL GUIDELINES FOR FARM MECHANIZATION SCHEMES, 2025-26

I. Introduction:

Agricultural land area has limit, but the demand for food is ever increasing due to population growth. To increase productivity in the limited land so as to meet the expanding demand arising from population growth as well as higher income is very important factor. To increase productivity, timely and precise field work is necessary. To make it possible, agricultural machines take an important role. Mechanization decreases dependence of farmers on availability of manual labour on the one hand and enables them to undertake modern methods of cultivation on the other. This helps the farmer to reduce his cost of cultivation by saving on labour cost and also ensures increased productivity because of the improved agricultural practices made possible through mechanization. Moreover, it improves utilization of narrow time available between two consecutive crops. Augmenting farm-power is thus one of the main enabling factors for enhancing agricultural productivity and increasing farmers' income. Government of West Bengal has been promoting usage of farm equipment and machinery since 2012-13 by granting subsidy under the umbrella schemes pooling out funds from various CSS schemes and SDS scheme.

II. Objectives of the scheme:

- i) To Increase the reach of farm machinery/implements to small and marginal farmers and to the regions where availability of farm power is low;
- ii) To Promote 'Custom Hiring Centres and Farm Machinery Hub' to offset the adverse economies of scale arising due to small landholding and high cost of individual ownership;
- iii) To encourage the usage of precision and high cost farm machinery among the small and marginal farmers of the State. It is targeted to ensure an optimal effect of mechanization on productivity increase as the farm-power availability has reached 2.47 KW/ha during 2024-25. But, it is far beyond the optimum of 2.5 KW/ha as envisioned by the Government of India.
- iv) To promote conservation agriculture.
- v) To promote new & modern farm machinery like maize sheller/ maize grinder /primary processing machinery like oil mill, dal mill, rice mill etc/seed processing machinery /maize harvester / solar pump sets, agril drone etc through priority in a particular district.
- vi) To create Self employment for rural youth and other entrepreneurs
- vii) To ensure better productivity and minimization of cost of cultivation of different crops.

III. Strategies of the scheme:

To achieve the above objectives, the following strategies will be adopted:

- i) Simplification of the procedures to make it beneficiary/entrepreneur friendly.
- ii) Providing quality machinery at reasonable price tag.
- iii) Providing financial assistance to farmers for procurement of farm machinery and implements.
- iv) Establishment of custom hiring centres(CHC) and Farm Machinery Banks(FMB) / Farm Machinery Hub(FMH) for availability of location and crop specific farm machinery and implements.
- v) Providing financial assistance to small and marginal farmers for hiring machinery and implements in low mechanized regions at reasonable charges.
- vi) Providing training on-field and off-field training and demonstrations of modern farm machinery among stakeholders.
- vii) Creation of Pool of funds from SDS and various CSS schemes under Farm Mechanization component to feed the scheme .

IV. Guiding Principles of the Scheme:

- a. The Farm Mechanization Schemes will be implemented based upon the Guidelines of the Centrally sponsored schemes “ Sub Mission on Agricultural Mechanization(SMAM)-2024 ”
- b. Specific guideline of the respective CSS will be followed while utilization of the fund of the respective schemes. Fund management will be done accordingly.
- c. The current guideline will be applicable for utilization of the State Development Scheme, under the head of account “Farm Mechanization including One Time Assistance for Electrification of Agricultural Pump Sets (FM-OTA-EAP)” for implementation of four schemes FSSM, OTA-SFI , FMB/ FMH and CHC.
- d. Subsidy pattern and ceiling in respect of different enlisted machinery/implements under four schemes will be as per this Guideline .

V. Components under Farm Mechanization Umbrella Scheme:

The Farm Mechanization Scheme comprises the following four components which are detailed below.

1. **Financial Support Scheme for Farm Mechanization (FSSM):** The scheme was launched on 5th December 2012 by the Agriculture Department, Government of West Bengal for extending financial support as subsidy to the small and marginal farmers of the State for purchase of power operated farm equipment/ machinery with the aim to facilitate mechanization in agriculture so as to ensure better productivity and minimization of cost of cultivation. Subsidy ranging from 50-60 % of the indicative price of machinery subject to maximum ceiling of Rs 3.00 lakh will be provided to the beneficiary.
2. **One Time Assistance to Small and Marginal Farmers for Purchase of Small Farm Implements (OTA-SFI):** The scheme was introduced on 12th February, 2013

with the purpose to aid the farmers in procuring manually operated small farm implements necessary for agricultural operations. One Time Assistance (OTA) will be 50% of the indicative price of the implements subject to maximum Rs. 10,000/- (Rupees Ten thousand) only which will be provided to the beneficiary farmer for purchase of small implements under the scheme.

3. **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery:** It was launched on 22nd October 2014 for giving opportunity to rural entrepreneurs for setting up of Custom Hiring Centres to enable the farmers to hire different high end farm machinery from them at a reasonable rate with the objective of rural employment, enhanced productivity and risk mitigation during calamities. Maximum subsidy @ 40% of the Total Project Cost/ Total Financial Outlay (TFO) subject to ceiling applicable for each machinery will be provided to applicants for setting up CHC in the rural areas. The minimum subsidy amount will be Rs 8.00 lakh & maximum subsidy will be as per SMAM operational guideline and SPMT recommendation.
4. **Farm Machinery Bank(FMB) also known Farm Machinery Hub(FMH) :** The scheme was introduced in the year 2023 for setting up Farm Machinery Bank(FMB) and will also be continued in 2025-26. The objective is to create employment opportunities among the rural youth/entrepreneurs for setting up of the Hub with special emphasis on the areas having low farm power availability. Financial assistance @80% of the project cost for the project costing up to Rs 30.00 lakhs/project. The beneficiaries may take up the projects costing more than Rs 30.00 lakh .In such cases, the maximum permissible financial assistance will be restricted Rs 24.00 lakh/project. The FMBs with the project cost above Rs 10.00 lakh will be established under the model of Credit Linked Back Ended Capital Subsidy as per the broad guidelines in Annexure-II of SMAM Guidelines . In case of FMB/FMH where project cost is up to Rs 10.00 lakh ,subsidy will be transferred as DBT to the account of the beneficiary.

VI. Nodal Committees of the scheme:

(i) State Level Executive Committee (SLEC) for Farm Mechanization:

- a) The SLEC conceived under Sub Mission on Agricultural Mechanization (SMAM) under the chairmanship of the Secretary (HoD), Agriculture Department will function as the apex policy making body for farm mechanization. The Director of Agriculture & *ex-officio* Secretary, Director of Horticulture and Representatives of SAUs/ICAR/Other line Departments (Experts Members).
- b) The SLEC will approve the Annual Action Plan as well as supervise and monitor the execution of farm mechanization schemes in the State. It may also undertake evaluation of the implementation of farm mechanization schemes from time to time to assess the impact and identify the need of policy changes, if any, for better implementation.

(ii) State Project Management and Technical Team (SPMT) for Farm Mechanization:

- a) A State Project Management and Technical Team (SPMT) under the chairmanship of the Director of Agriculture & *ex officio* Secretary will be responsible for implementation of the scheme in the State. The Deputy Director of Agriculture, HQ looking after Farm Mechanization will be the Member-Secretary of the Team. Representatives of the Department of Agriculture not below the rank of Joint Secretary, Joint Director of Agriculture(Accounts) , the Director of Horticulture or his representative, expert from SAUs , technical expert from the Directorate of Agriculture or any other official as the SPMT deems to be required will be members.
- b) The committee will approve provisional and final registration of the Manufacturers and dealers.
- c) The SPMT will finalise Indicative price of various models of different farm machinery/implement on the basis of the price offered by the manufacturers, last years' indicative price and verification of rate by way of market survey to be obtained from the districts, inputs from willing manufacturers i.e. specification of the product, invoice from manufacturer to dealer and dealer to customer, etc.
- d) SPMT will take final decision on the proposals received from the districts for approval in respect of High Value CHC with TFO more than Rs 60.00 lakh up to maximum project limit as defined in SMAM guidelines as well as CHCs having primary processing units/seed processing units as admissible under this project.
- e) The SPMT will prepare the Activity calendar for implementation of the Scheme .
- f) Guide to resolve any technical issue which may arise while implementation of the Scheme.

(iii) District Level Sanctioning Committee (DLSC) for Farm Mechanization:

- a) A District Level Sanctioning Committee (DLSC) will be formed in each district for implementation of the Schemes. The DLSC will comprise the following members:-
 - i. District Magistrate - Chairman,
 - ii. DDA (Admn) - Member-convener,
 - iii. Lead District Manager (LDM)-Member
 - iv. DDM (NABARD)- Member
 - v. Project Director (ATMA)-Member
 - vi. Deputy Director Horticulture - Member

Furthermore, GM, DIC of the District may be a invitee member in addition to the listed members for primary processing unit.
- b) The (DLSC) will approve the priority list recommended by BLSC in respect of schemes under OTA-SFI and FSSM. Similarly priority list in respect of CHC and FMH/FMB recommended by DDA(Admn) will also be approved by the DLSC.

- c) The DLSC for Farm Mechanization will approve priority list of applications, sanction subsidy for FSSM, OTS-SFI, FMH/FMB and CHC as per guidelines.
- d) The DLSC will send recommendation to the Director of Agriculture & Chairman, SPMT as per format prescribed in Annexure-XV for the applications relating to higher value CHC with TFO more than Rs 60.00 lakh and CHC with proposal for primary processing unit/seed processing unit for final approval.
- e) Computerized lottery/ randomization of valid applications for all the four schemes i.e. FSSM, OTA-SFI, FMB/FMH & CHC will be done by the DLSC with the assistance of IT personnel engaged for software maintenance.

(iv) Block Level Screening Committee (BLSC) for Farm Mechanization:

- a) A Block Level Screening Committee (BLSC) will be formed consisting the following officials
 - i) Block Development Officer (BDO)-Chairman,
 - ii) Assistant Director of Agriculture (Block)-Member-Convener
 - iii) Assistant Director of Agriculture (SM) of Sub Division as nominated by AstdA (Admn.) of the concerned Sub-Division-Member.
- b) The committee will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI.

VII. Subsidy Pattern:

- i) No machine/equipment will be procured by the Government. The Government will only release subsidy as back ended subsidy against procurement by the beneficiaries as per their choice under FSSM, OTA-SFI, FMB/FMH (TFO up to Rs 10.00 lakh) and CHC with Bank Loan and FMB/FMH (TFO more than Rs 10.00 lakh) for bank loan . The subsidy will be released through DBT mode to the beneficiaries for FSSM, OTA_SFI & FMB/FMH(TFO to Rs10.00 lakh)or to the concerned bank branch to subsidy reserve fund for CHC and in case of FMB/FMH where TFO is more than 10.00 lakh.
- ii) The subsidy will only be applicable for purchase of new farm machinery/equipment from the approved Farm machinery Manufacturers and Dealers as enlisted in Departmental portal.

Name of Farm Mechanization Schemes	Subsidy Pattern	
	CSS	SDS
OTA-SFI	-	50% of the indicative price of sets of small implements or maximum Rs. 10,000/- per beneficiary whichever is less (Annexure III)
FSSM	50-60% of the indicative price of a machinery or a certain amount fixed for each type of machinery whichever is less. Maximum subsidy will be Rs. 3.00 lakh (Annexure II) per beneficiary.	50-60% of the indicative price of machinery or amount fixed for each type of machinery whichever is less. Maximum subsidy will be Rs. 3 lakh (Annexure II) per beneficiary.
CHC	40% of Total Financial Outlay (TFO) subject to minimum subsidy amount Rs. 8.00 lakh and maximum amount permissible per CHC as per SMAM Guideline and SPMT recommendation(Annexure-IV)	40% of Total Financial Outlay (TFO) subject to minimum subsidy amount Rs. 8.00 lakh and maximum amount permissible per CHC as per SMAM Guideline and SPMT recommendation.(Annexure-IV)
FMB/FMH	@80% of the project cost/TFO for the project costing up to Rs 30.00 lakhs/project. The beneficiaries may take up the projects costing more than Rs 30.00 lakh .In such cases, the maximum permissible financial assistance will be restricted Rs 24.00 lakhs/project. The FMBs with the project cost above Rs 10.00 lakhs will be established under the model of Credit Linked Back Ended Capital Subsidy as per the broad guidelines in Annexure-II of SMAM Guideline	@80% of the project cost /TFO for the project costing up to Rs 10.00 lakh ,subsidy will be transferred as DBT to the account of the beneficiary

- iii) The subsidy will be provided from the SDS and different CSS like RKVY- Cafeteria, SMAM for implementation of FSSM and CHC & FMB/FMH. In case of OTA-SFI, subsidy will be provided from the SDS only.
- iv) No solar photo voltaic pumpset will be provided under SMAM & RKVY under FSSM , FMB/FMH and CHC .SPV Pumpset will be provided from the SDS only.

VIII. Implementation of the Scheme:

As the Government is not procuring any farm machinery/implements and farmers/beneficiaries are procuring those for obtaining the subsidy, the target of the scheme will be to give best value to the expenditure incurred by the beneficiary as well as the Government and to ensure that only interested persons/bodies, wherever resides (possessing EPIC), are selected as beneficiary. The implementation of Farm Mechanization Schemes consists of **three parts** which are mainly performed online:

- A) Publication of Indicative Price of different Farm machinery/Implements
- B) Online Registration of Farm Machinery Manufacturers & Dealers
- C) Online application by ‘Would-be beneficiaries’

VIII(A) Publication of Indicative Price of different Farm machinery/Implements.

The Farm Mechanization Schemes will be continued with the already published indicative price of different Farm machinery/Implements during 2024-25 for implementation of FMS for the year 2025-26 in West Bengal. Interested manufacturers will have to supply their farm machinery/implements in subsidy on indicative price of 2024-25 for the year 2025-26 through their registered dealers' network or directly up to the Block Head Quarter .

However, new farm machinery / new models may be included if felt necessary before commencement of 2^{nd/next} phase of online application of the beneficiary . In that case , the indicative price of new machinery or models will be published on the basis of the price offered by the manufacturers, last years' indicative price and verification of rate by way of market survey to be obtained from the districts, inputs from willing manufacturers i.e. specification of the product, invoice from manufacturer to dealer and dealer to customer, etc. as required by the SPMT

VIII(B) Online Registration of Farm Machinery(FM) Manufacturers and Dealers:

The indicative price of different farm machinery/implements published during 2024-25 will remain valid for implementation of the Farm Mechanization Schemes for the year 2025-26 in West Bengal . The Directorate of Agriculture, Govt of West Bengal will issue a notice immediately after publication of these guidelines mentioning that the indicative price of all the farm machinery /implements of 2024-25 will remain valid for the year 2025-26. If any manufacturer is not interested to sell their farm machinery /implements during 2025-26 in the indicative price of 2024-25 ,they have to inform to the Directorate of Agriculture , Govt. of West Bengal within the stipulated period and their models will be exempted from the list of the farm machinery /implements for execution of the scheme during 2025-26 .If any manufacturer did not make any communication , it will be assumed that they are agreed to sell their products under FMS during 2025-26 in the indicative price of 2024-25 and they will have to supply the machinery after choosing by the farmers as per Guidelines of the scheme.

In case of registration of new farm machinery manufacturers or enrolment of a new model of already registered farm machinery manufacturers , a system will be developed by the WEBEL for their enrolment & it will be completed before starting of 2nd phase of online applications by the farmers under FMS during 2025-26 .

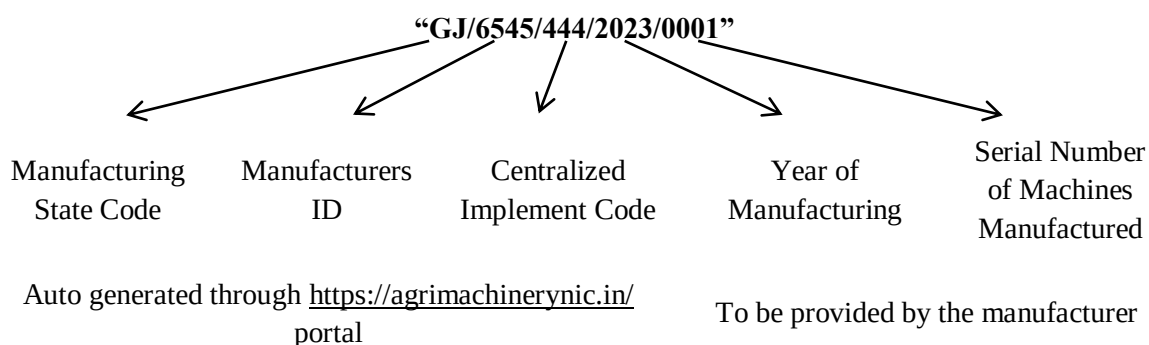
For this new registration of FM manufacturers or new enrolment of FM models , they will have to sell their farm machinery / equipment/implement at the indicative price fixed by the Directorate of Agriculture through their dealers network or directly under the schemes will have to register themselves in the Departmental web portal furnishing the details mentioned below :

- a) GSTN & CIN number,

- b) Dealers' data (authorized dealers of WB & their consent letter from the dealers) as per format ,
- c) Notarized declaration on Non Judicial Stamp Paper of Rs 100.00 as per **Annexure-XIX** regarding rates of the machinery/equipment under Govt. sponsored schemes which will be at par or lower compare with the indicative price published in the portal for the year 2025-26, assurance of after sale service, allowing the Govt. Officials to verify invoices (purchase & sale), dealers shop/godown & all other information as furnished for registration.
- d) Product specification will be followed as per Guidelines prepared upon SMAM guidelines.
- e) BIS/Test certificates details. Only ISI marked / FMTTI (Farm Machinery Training and Testing Institute) or Government approved testing center certified equipment/machinery will be eligible for subsidy under the scheme.
- f) Testing certificate of three components (SPV Panel, Controller & Pumpsets) of a solar photovoltaic pumpsets should be issued in favour of the Applicant Manufacturers by the MNRE or NABL approved laboratory. In case of PVC delivery pipe for carrying water testing certificate issued by ICAR-CIPHET /BIS will be accepted.
- g) FM Manufacturers will allow Govt. Officials to verify the machinery/invoices (purchase & Sale) /documents at their registered dealer`s shop, godown.
- h) All the manufacturers will take consent letter from the authorized dealers & the same consent letter to be submitted to the Directorate for approval.
- i) In general, one year warranty for all machinery/implements (5 years for solar pumpset and controller) and four year after-sales services (25 years for SPV panel) will be provided for all the machinery/implements sold under FMS by the manufacturers through their dealers/directly. The nature of warranty, points of service, arrangement for at-site prompt service or at workshop point service in critical situation/major problem etc. will be described in details.
- j) The manufacturer will upload original photograph of their products in portal preferably in operative condition during registration.
- k) All the approved manufacturers will have to sell their products up to indicative price or lower than indicative price including GST and carrying cost up to block Head quarter .The FM manufacturers will have to sell the complete set of the machinery which is required for operation of that particular machinery/implement on indicative price or lower than indicative price . If any manufacturer is not supplying the full attachments on indicative price then that manufacturer will be debarred from this scheme in any time .
- l) The manufacturers will have to supply the machinery up to block Head Quarter even they have no dealer in that block on their own cost.
- m) Arrangement for this online registration shall be made by the Directorate of Agriculture.
- n) The farmers will, however, be free to procure the approved machine of same specification from the portal enlisted dealer even at lower price compare to indicative price.
- o) Details of Process flow for registration of Manufactures will be available in the web portal.
- p) All the manufacturers will mandatorily enlist all of their authorized dealers in West Bengal to make all their approved products easily available to the applicants.
- q) If any applicant selects any approved product from any registered dealers, then the manufacturer will have to ensure the delivery of the product to that beneficiary through their dealer within the

stipulated period failing which the concerned manufacturer and dealer will not be allowed in the next year under this FMS.

- r) If any manufacturer/ dealer furnished any kind of false information/ documents or charges prices higher than indicative prices of their products, provide non-satisfactory after sale service to the beneficiary, approval of that manufacturers & dealers will be withdrawn for all their products in any time and will also be blacklisted for this scheme and will be intimated to the GoI & other States also.
- s) There will be no edit option in any information after stipulated period of registration except email id, contact person name, contact no & Whats App no.
- t) Manufacturer who are already blacklisted by the GoI or any Department of Govt. of West Bengal or any other State will not be eligible for participating in FMS in West Bengal.
- u) Interested Manufacturers' will have to submit the GST invoices (manufacturer to dealers & dealers to customers) along with other requisite information to the Department for publication of indicative price by the SPMT .Supporting GST Invoices will be obtained from the Dealers of West Bengal for 2024-25/ 2025-26 only.
- v) The manufacturers shall observe transparency in selling prices and the product warranty including after sales services intended to be provided to the farmers/beneficiaries. The maximum selling prices should be displayed on the websites of the manufacturers and also in the dealers shop.
- w) Every machine costing Rs. 1.00 lakh and above supplied under the scheme shall mandatorily be georeferenced. The self-propelled machines costing Rs. 1.00 lakh and above such as tractors, self-propelled crop reaper/reaper cum binders etc. supplied to individual farmers and Custom Hiring Centres should be installed with app based AI-powered telematics kit which can track the live movement & location of machine and keep the daily record of work done by the machine. The dashboard of the telematics kit shall be available with the beneficiary of the machines/CHCs and the district as well as State Nodal officer of the scheme. The telematics kit shall be provided by the manufacturers as standard attachment on their machines manufactured after 1st June 2023. The establishment of CHCs should be georeferenced and it should be mandatorily uploaded on the 'FARMS' Mobile App.
- x) The machines supplied under the subsidy programmes should have a standardized unique identification code provided on the body of the machine by laser cut through methods in such a way that it is clearly identifiable, visible and is tamperproof. The guidelines for providing the serial number are as under:



- y) (a) The type of letter should be 'Arial Bold, size of letter should be 25 mm. However, depending on the machine design and space constraints for various machines, the manufacturers are allowed the font size lesser than the indicated one which can be conveniently put on the body of the machine provided that the code is clearly identifiable and visible on the machines.
- (b) All the manufacturers have to register themselves in 'agrimachinery.nic.in' portal and needs to obtain the registration number.
- (c) The agricultural implement/ machinery costing Rs. 1.00 lakh and more should have laser cut serial number on the main frame which can be viewed from front side of the implement/machinery and the implements/machines on which laser cut serial number is not possible, should place of laser cut serial number plate by welding it on the main frame which can be viewed from front side of the implement/machinery.
- (d) The agricultural implements/machines costing less than Rs. 1.00 lakh should have engraved serial number on the location of main frame which can be viewed from front side of the implement/machinery.
- (e) The implements/machines having fiber or plastic body on which laser cutting serial number is not possible, such implement/machine should have engraved serial number
- (f) The manufacturers those who may exhaust the 4 digit serial number due to their higher production capacities for any particular machine, the States may allow the manufacturers to use up to 6 digits serial number.
- (g) This unique serial number coding system shall be accepted by all the States and there shall not be any State specific coding system.
- z) Any other information & documents asked by the SPMT or Department of Agriculture for implementation of the scheme.

VIII(C) Online Application by 'would be beneficiary':

- i. Online application of beneficiary farmers/entrepreneurs will have to be done in [www. wbfms.wb.gov.in](http://www.wbfms.wb.gov.in) portal for subsidy release to the Beneficiary Bank Account through DBT for FSSM , OTA-SFI and FMB/FMH(TFO up to Rs 10.00 lakh) and to the subsidy reserve fund account/loan account for CHC and FMB/FMH (TFO more than Rs 10.00 lakh) under e Billing Module of IFMS /PFMS/SNA-SPARSH from respective Bank Account after due advertisement in leading dailies, Departmental website etc. Farmers having difficulties in online application will be provided appropriate support at Block Agriculture Office. The applicants may also take the opportunity of Bangla Sahayata Kendra (BSK) for their online application. The process flow in details will be provided in FM portal. Following documents/information will be required for application:
- a) Identity-proof-EPIC

- b) AADHAAR of Applicant & Spouse for individual application .
 - c) Bank Account details(Active)
 - d) Active mobile no.
 - e) Land Particulars(ROR) .
 - f) KB Natun Registration No.
 - g) Name of machinery/ implement and their models.
 - h) Name of manufacturer etc. to be selected from the Departmental Portal.
- ii. Information /documents as will be mentioned in the web portal.
- iii. After successful submission of online application, hard copies of print out of the application with acknowledgement receipt, recent passport size photograph and other prescribed documents will have to be submitted to the office of the Asstt DA of concerned Block for FSSM & OTA-SFI and at DDA(Admn)`s Office at district level for CHC and FMB/FMH within the stipulated period.
- iv. Quotation for the machinery will only be required for CHC and for FMB/FMH whose TFO is more than Rs10.00 lakh and it will be submitted with the hard copy of the application. No quotation is required for FSSM & OTA_SFI and FMB/FMH up to TFO Rs 10.00 lakh . But , if any beneficiary wants to avail the benefit under AIF through convergence in that case quotation will be required for FSSM, FMB/FMH in addition to CHC.
- v. The applicant will get one time edit option in specified field after submission of application through online mode but before submission of hard copy to the Office of the AssttDA block for FSSM , OTA-SFI & to the DDA(Admn) Office at district for CHC and FMB/FMH . No edit option will be allowed once hard copy is submitted.

IX. Role of different sectors in Implementing FM Schemes:

Role of different sector in Implementing FM Schemes	
Activity	Sector
Proposal of FM guideline submission	Directorate of Agriculture, HQ
Publication of FM Guideline	Agriculture Department
Development & Hoisting of Software	Directorate, Department through IT partner WBEIDC Ltd.
Implementing Agency	The Directorate of Agriculture,
Publication of Advertisement for Manufacturer registration	Directorate of Agriculture, HQ
Approval of provisional & final list Manufacturer and Dealer in the Departmental portal	SPMT
Publication of Indicative price of different farm machinery/implements	SPMT

Role of different sector in Implementing FM Schemes	
Activity	Sector
Publication of Advertisement for online application of beneficiary farmer	Directorate of Agriculture, HQ
Processing of FSSM & OTA-SFI application at block level for placing in BLSC	Asstt. D.A, Block
Processing of applications for CHC & FMB/FMH at district level	DDA (Admn), District
Computerized Randomization/Lottery of valid applications of FSSM, OTA-SFI, FMB/FMH & CHC	IT personnel engaged for software maintenance in presence of DLSC
Recommendation of FSSM & OTA-SFI application for DLSC	BLSC
Feasibility report of CHC	Asstt. D.A (Admn.) & Asstt. D.A, Block
Feasibility report of FMB/FMH	Asstt. D.A (Admn.) & Asstt. D.A, Block
Placing of applications of FSSM, OTA-SFI, CHC and FMB/FMH at DLSC	DDA (Admn), District
Approval of applications of FSSM, OTA-SFI, CHC up to 60 lakh TFO and FMB /FMH	DLSC
Uploading of DLSC approved list in the website	DDA (Admn), District
Fund allocation at District level	Department and Directorate
Fund allocation at Sub divisional & Block level	DDA (Admn), District
Issue of Sanction order for FSSM & OTA-SFI after approval of DLSC	Asstt. D.A, Block
Issue of Sanction order for CHC	DDA (Admn), District
Issuance of Delivery Order for supplying machinery for setting up CHC	Sponsoring Bank
Issue of Sanction Order for purchasing machinery for FMB/FMH up to Rs 10 .00 lakh TFO	DDA (Admn), District
Issue of Sanction Order for purchasing machinery for FMB/FMH more than Rs 10 .00 lakh TFO	Sponsoring Bank
Agreement, Transfer of subsidy for CHC in Subsidy Reserve Fund in the Bank	DDA (Admn), District
Agreement, Transfer of subsidy for FMB of TFO more than Rs 10 lakh in Subsidy Reserve Fund in the Bank	DDA (Admn), District
Joint Inspection by the Committee after purchasing of machinery for CHC	Financing Bank; DDA (Admn.), Asstt.D.A (Admn.), Asstt.D.A (Block), GM-DIC (for CHC on primary processing unit
Joint Inspection by the Committee after purchasing of machinery for FMB/FMH	DDA (Admn.), Asstt.D.A (Admn.), Asstt.D.A (Block), Sponsoring Bank in case of bank loan .
Undertaking, Verification & Geo-Tagging of FSSM & OTA-SFI and CHC ,FMB/FMH	Asstt. D.A, Block
DBT for FSSM & OTA-SFI implements	Asstt. D.A (Admn.) Subdivision
DBT for FMB/FMH up to Rs 10.00 lakh TFO	DDA (Admn), District

Role of different sector in Implementing FM Schemes	
Activity	Sector
Submission of Utilization Certificate of subsidy amount for CHC	Sponsoring Bank
Submission of Utilization Certificate of subsidy amount for FMB of TFO more than Rs 10.00 lakh	Sponsoring Bank
Publicity & awareness through print media, mass media , flex , miking etc	Directorate HQ, District , Sub Divisional & Block Office

X. Features of FSSM & OTA-SFI:

The subsidy will be provided for power operated machinery like power tiller, pump sets, solar pump set, agril drone , Rice Transplanter ,power reaper, rotavator , power weeder , MCT , maize sheller/ maize grinder /seed processing machinery, oil mill, dal mill, rice mill, rice dehusker etc under FSSM & financial support will be provided mostly for manually operated tools /implements like sprayer, manually operated paddy thresher, cono weeder, weeder, drum-seeder, solar light trap, chaff cutter, seed bin, seed tray, seeder etc. and battery operated sprayers and PVC pipes for carrying water etc under OTA-SFI.

a) Area of Operation: All the schemes are applicable uniformly throughout the State, except Kolkata district .

b) Available Machinery/Equipment:

A) FSSM: An exhaustive list of different farm machinery with subsidy limits is provided in Annexure – II based on Pattern of Assistance and maximum permissible subsidy under Sub Mission on Agricultural Mechanization(SMAM) 2024 vide F-No-3-4/2020 M & T (I&P)(81291) dt 07.11.2024. Available models of different farm machinery /implements as mentioned in Annexure-II along with indicative price will be published in www.wbfms.wb.gov.in portal by the SPMT before starting of online application of the beneficiary . However, No large machines like tractor, rice transplanter “above 4 rows”, combine harvester etc. will be provided under FSSM. The beneficiary can apply for purchasing of only one no. machinery as mentioned in Annexure-II for getting subsidy under FSSM.

B) OTA-SFI: A list of different manually operated machinery/implements is provided in Annexure – III. Available models of different farm machinery /implements as mentioned in Annexure-III along with indicative price will be published in www.wbfms.wb.gov.in by the SPMT before starting of online application of the beneficiary .Combination of machinery/implements from the list can be purchased within the subsidy limit. But, maximum two nos. implements of same item may be chosen by the applicant. However, battery operated sprayers and PVC pipes for carrying water will also be eligible under this component.

c) Eligible beneficiaries:

- i. Individual farmers registered under Krishak Bandhu (Natun) Scheme .
- ii. Groups like SKUS/PACS/FPO/FPC/FIG/SHG duly graded /LAMPS etc approved/recognized by any Govt Institution/Departments.
- iii. Applicants or his/her spouse who **have not availed any benefit under the [mechanization schemes (OTA-SFI/FSSM/FMB/FMH/CHC) within the last four years.**
- iv. Minimum 0.5 (half) acre agricultural land (RoR) is required by the applicant for purchase of power tiller & solar photo-voltaic water pumping system under FSSM.
- v. Priority: Computerized lottery/random selection (GP wise) of valid applications will be done for preparation of priority list by the DLSC with the help of the IT Personnel engaged for software maintenance to give equal opportunity to all the applicants within the GP. Proper Videography of total computerized lottery/random selection process should be done.
- vi. Applicants of Gram Panchayat areas with low Farm Power availability will get priority over other for preparation of Block priority list. Farm machinery like maize Sheller/maize grinder /primary processing machinery /seed processing machinery /solar pump sets etc will be promoted through priority in a particular district. DLSC will take decision for promotion of such new prospective machinery in their district & maximum 30% of the allotted fund may be utilized for such purpose.
- vii. The beneficiary or signatory in application will have to attain a age limit of minimum 18 years to maximum 70 years at the time of application.
- viii. An employee/retired employee of State/Central Government ,Statutory Bodies, Government Undertakings, Panchayats, Municipal Corporations/Municipalities, Local Bodies, Government Aided Educational Institutions, Civic Volunteer, Contractual group D etc. is not eligible for all the four schemes.
- ix. For application of Rotatvator, MCT or any other tractor driven machinery, the applicant should have a tractor & photocopy of blue book of the tractor to be submitted at the time of application.

d) Nature of Assistance: i)**FSSM:** The State Government will provide subsidy amounting to 50-60 % of the indicative price of a machinery or a certain amount fixed for each type of machinery whichever is less as mentioned in Annexure-II .**A beneficiary can purchase one no. Machinery and the maximum subsidy will be limited to Rs 3.00 lakh for purchasing a machinery under FSSM.**

ii)**OTA-SFI:** In the form of **“One Time Assistance (OTA)”** maximum **Rs. 10,000/-** (Rupees Ten Thousand only) or 50% of total

indicative price of purchased manually operated machinery/implement or a certain amount fixed for each type of machinery/implement whichever is less . A beneficiary can purchase more than one type of machinery/equipment/implement (but maximum two nos. of a particular type) and the total subsidy amount will be guided by **Annexure –III**.

e) Application Procedure: i) Only online application will be received after publication of advertisement in State level daily newspapers as well as in the portal of Agriculture Department , Govt. of West Bengal.

ii) The intending applicants will have to apply online as prescribed in the Clause X (c) and the Departmental portal and as per schedule mentioned in the advertisement issued for this purpose.

iii) The applicant will get one time edit option in specified field after submitting the application in online mode but before submission of hard copy to the Office of the Asstt. DA Block . No edit option will be allowed once hard copy is submitted.

iv) After successful submission of online application, hard copies of print out of the application with acknowledgement receipt, recent passport size photograph and other prescribed documents will have to be submitted to the Assistant Director of Agriculture (Block) [ADA (Block)] within the stipulated period .

v) No quotation from the dealer needs to be submitted with application for FSSM & OTA-SFI(the applicant can purchase his/her approved model of farm machinery from any registered dealers of www.wbfms.wb.gov.in) .But , if any beneficiary wants to get the benefit under AIF through convergence with FSSM , then quotation will have to be submitted along with the application .

vi) The serial number generated in the online application to be referred in all cases.

f) Sponsoring of applications:

i) The Block Level Screening Committee (BLSC) will be in overall charge of verifying, scrutinizing, screening and recommending of applications under FSSM and OTA-SFI.

ii) The ADA (Block) will verify and scrutinize the genuineness and completeness of the applications and will certify the valid applications in the matirkatha portal.

iii) After Computerized lottery/random selection of the hard copy of the valid applications (GP wise) , prioritization of GP as per farm power availability(lower to higher) will be done by BLSC as well as finalization of block priority of valid applications. The BLSC shall indicate its recommendation on each application.

- iv) The ADA (Block) will then send the recommended applications to the Deputy Director of Agriculture (Admin) [DDA (Admn)] of the district for approval and sanction of subsidy.
- v) The DDA (Admn), after receiving the recommended applications from BLSC, shall place the same before the District Level Sanctioning Committee (DLSC).
- vi) DLSC shall approve the priority list of the eligible applications keeping in view quota for SC and ST beneficiaries giving preference to the regions with low farm power availability. Promotion of new prospective machinery in their district will be considered by the DLSC. Then DDA (Admn) will provide on line approval on the basis of fund position of approved AAP of CSS and assured SDS as per approval of DLSC. Finally ADA Block will issue sanction order to the beneficiary receiving on line approval from DDA(Admn) for purchasing of machinery /Implement.
- vii) After approval of priority list by DLSC, DDA (Admn) shall upload the list of beneficiaries in the Departmental/District portal giving name, address, machinery/equipment to be purchased, maximum allowable amount of subsidy and other necessary details as provided in the portal.
- viii) He shall also provide the list of beneficiaries to the respective ADA (Block) & DDOs (Drawing and Disbursing Officer) for follow up and payment of subsidy in due course.
- ix) Compulsory fixing of metal plate/sticker or embossing or permanent inscription on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement supplied under the schemes will be at dealer's cost. The inscription contains name of beneficiary, year, scheme, block and amount of financial assistance. No app verification will be done by ADA Block if metal fixing /permanent inscription is not done on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement .If any dealer did not emboss the metal plate or fix the sticker properly , he will be debarred under this scheme in any time.

g) Sanction order for purchase of machinery:

- i. After getting approval of list by DLSC, DDA(Admn) will provide online approval & finally the respective ADA(Block) will issue individual sanction letter (Annexure XVI) for purchase of farm machinery/implement in favour of the beneficiaries and serve the letters to them. At the time of issuing sanction order for purchasing machinery , bank pass book will be verified for judging the financial solvency of the beneficiary.
- ii. Before issuing sanction order, fund position of approved AAP under CSS & assured SDS to be considered .
- iii. The beneficiary shall purchase the approved implement / machinery through self-finance/Bank loan and submit the subsidy claim within maximum Fifteen (15) days (except for solar pump sets/ oilmill /dal mill etc where permanent installation is required) from the date of issuance of the sanction letter.

- iv. If the 1st round of selected beneficiaries fail to purchase the desired machinery within the stipulated time and submit claim for subsidy, for 2nd or onward round, beneficiary will be allowed giving any time schedule up to 15 days for purchase of machinery & claim submission by the respective Assistant Director of Agriculture (Block) depending upon the situation.
- v. For Solar photo-voltaic water pumping systems/ oil mill /dal mill etc. which needs installation, additional maximum 15 (Fifteen) days will be allowed for installation & claim submission from the date of issuance of order i.e total 30 days for purchasing, installation & claim submission. Subsequent 2nd or onward round, beneficiary will be allowed for 30 days for purchasing, installation & claim submission of solar water pumping system by the respective Assistant Director of Agriculture (Block) for installation & claim submission from the date of issuance of order depending upon situation.

h) Pricing:

All the manufacturers will submit & upload a notarized undertaking/declaration on a Non Judicial Stamp paper of Rs 100.00 by their competent Authority stating that they are agreed to supply their farm machinery/implements in the indicative price including GST or lower than indicative price as published in www.wbfms.wb.gov.in & subsidy different models of farm machinery /implements will be applicable on the basis of the indicative price published by the SPMT as per Guidelines.

i) Subsidy release:

i) The beneficiary shall produce proof of purchase (like original GST bill indicating machine serial number, batch no, engine no. etc) certificate of field demonstration of the machine, warranty document etc. proof of successful transaction(Transaction slip) for purchasing of a machinery having indicative price more than Rs 50,000.00 to the ADA(Block) for releasing subsidy within the stipulated period.

ii) The beneficiary shall also submit an undertaking as per **Annexure-XIII** for FSSM & OTA-SFI stating that he/she will not transfer/mortgage/sell the machinery/equipment within 4(Four) years from date of purchase. He/she will also be bound to show/produce the machinery to the Govt Officials within this period failing which subsidy amount will have to be returned to the Govt & action will be taken as per norms. Delivery & Demonstration certificate as per **Annexure-X** signed by dealer and beneficiary should also be submitted during subsidy claim placement.

iii) The beneficiary shall purchase the approved implement / machinery through self-finance/Bank Loan & submit the subsidy claim within maximum Fifteen (15) days (except for solar pump sets/ oilmill /dal mill etc where permanent installation is required) from the date of issuance of the sanction letter as mentioned by the AssttDA of blocks. For solar photo-voltaic (AC/DC) water pumping sets, oil mill, dal mill etc. which needs installation by the supplying agency, additional maximum

15 (Fifteen) days may be allowed for installation & submission of complete claim for verification and geo-tagging through android application.

- v) The ADA(Block) shall physically verify/ get it verified by his competent staff the purchased equipment / machinery and upload the inspection report along with a geo-tagged photograph of the beneficiary along with the equipment / machinery's Engine number, Chassis number etc. through the 'android app' "WB FARM" meant for this purpose. All the machinery must be embossed with permanent metal board or permanent inscription in the body of the each machinery/equipment before geo-tagging of machinery. No geo-tagging will be done by the ADA or his authorized person if metal embossing/ metal sticker /metal plate /permanent embossing /inscription is not done on the metal body machinery/implement& permanent sticker for non metal bodied machinery/implement .In case of SPV water pumpsets , geotagging should be done at the time of installation of water pumpsets within the bore well for submersible pumpsets & engine no / model no of the submersible pumpset should be verified and geotagged & it will be identical as per portal as well invoice .

v) Once the inspection report is uploaded in the portal & hard copy of claims has been recommended by the AssttDA Block to the concerned DDO , then DDO shall release the subsidy to the bank A/C of the respective beneficiaries through DBT under e-Billing Module of IFMS or PFMS or SNA-SPARSH or from respective Schematic Bank account/Treasury.

vi) The bill will be drawn from the treasury through IFMS or released through PFMS or SNA-SPARSH on production of the following documents: 1. DLSC approved beneficiary list, 2. Delivery & demonstration certificate (**Annexure-X**). 3. Copy of GST bill having machine identification details 4. Beneficiary's bank account details. 5. Geo-tagged Photograph of machinery showing metal embossing/permanent inscription of the machinery along with beneficiary & 6. An undertaking of the beneficiary under FSSM & OTA-SFI in **Annexure-XIII**.

j) Equity and Reservation:

- i. The agriculturally potential regions of low farm power availability shall be given priority.
- ii. For FSSM & OTA-SFI, Gram Panchayet will be considered as a unit.
- iii. Within a unit, Computerized lottery /random selection (GP wise) of eligible/valid applications will be done for preparation of priority list in presence of DLSC by the IT personnel engaged for software maintenance to give equal opportunity to all the applicants within the GP.
- iv. Care should be taken that benefits of subsidy under this scheme be extended compulsorily to at least 22% Scheduled Caste and 7% Scheduled Tribe beneficiaries. Separate reports will have to be submitted from time to time.

k) Processing at Bank for FSSM:

If any applicant is interested to take the Bank loan from any commercial Banks/Rural Bank/Co Operative Banks and to avail the benefit of interest subvention converging the FSSM with AIF, necessary co operation will be extended from the DDA(Admn)'s end for such purpose.

XI. Features of Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centres (CHC) of Farm Machinery during 2025-26:

a) Area of Operation: All the schemes are applicable uniformly throughout the State, except district of Kolkata.

b) Eligible Financial Institutions(Banks) :

i) Commercial Banks, Regional Rural Banks (RRBs), State Cooperative Banks (SCBs) having direct/ own Core Banking Facility.

c) Purpose of the scheme: i) To set up Custom Hiring Centres of end-to-end (from land development to residue management) use of farm machinery, to be hired out to all farmers, with preference accorded to small and marginal farmers of the adjoining areas with reasonable charges and to generate rural employment.

ii) To offset high cost of owning farm machinery for small holdings.

iii) To increase farm power availability from present level of 2.47 KW/ha to 2.50 KW/ha as envisioned by the Government of India.

iv) As a policy to encompass all Blocks under CHC, Blocks having no CHC will be given first priority, then Block with lower no. of CHC & so on. Within the CHC blocks, GP having no CHC to be prioritized.

d) Eligible Entrepreneur:

i) Individual farmer registered under KB Nutan Scheme & Groups like SKUS/PACS/FPO/FPC/FIG/SHG duly graded /LAMPS etc approved/recognized by any Govt Institution/Departments are eligible to setup CHC with project cost (TFO) between minimum Rs 20 .00 lakh to maximum as per SMAM Guideline and SPMT recommendation. An individual entrepreneur shall avail subsidy amounting Rs 16.00 lakh or 40% of the TFO whichever is less .

ii) The applicant should have sufficient land under his possession (own land/leased/hired) for setting up the CHC. The land in question must belong to “commercial or bastu or viti” category, no land belonging to “agriculture” category would be allowed for consideration. But, if any applicant choose solar photo-voltaic water pumping set or power tiller

for setting up CHC, he /she/organization will have to possess ROR of 0.5(half) acre for agricultural land.

iii) An employee/retired employee of State/Central Government, Statutory Bodies, Government Undertakings, Panchayats, Municipal Corporations/Municipalities, Local Bodies, Government Aided Educational Institutions etc, Civic Volunteer , Contractual Group D . is not eligible .

iv)The individual applicant or signatory of organization will have to attain a age limit of minimum 18 years to maximum 70 years at the time of application for CHC .

e) Nature of Assistance for CHC :

- i) The maximum subsidy will be limited to **40% of the Total Financial Outlay(TFO)** (TFO = indicative price of machinery including transportation or maximum permissible subsidy of each machinery whichever is lower+ AMC for 3 years + cost of open shed(mandatory) + insurance for 1 year)
- ii) Minimum TFO would be Rs.20.00 lakh and the maximum would be as per SMAM Guideline and SPMT recommendation. An individual entrepreneur shall avail subsidy amounting Rs 16.00 lakh or 40% of the TFO whichever is less to set up CHC .
- iii) All the CHCs of TFO more than Rs 60.00 lakh, Primary Processing Unit/Seed Processing Unit cases will be sent to the Director of Agriculture & EoS, WB /SPMT as per Annexure XV by the DDA (Admn) of the district with the recommendation of the DLSC for obtaining final approval from the SPMT .
- iv) The maximum amount allowed for cost of open shed for machinery will be limited to 5% of the TFO and total ancillary cost (other than machinery) should not exceed 10% of TFO.
- v) The applicant will have to deposit margin money of a minimum amount of 25% of TFO to the financing bank before release of subsidy by the DDA (Admn) to the Bank and remaining amount will be bank loan .

f) Documents:

The following documents to be submitted along with the hard copy of application (3 sets)1. Proforma Application Form, properly filled in. 2.Copy of EPIC. 3. Information on KB Nutan Scheme No. 4.Copy of AADHAAR card. 5. Copy of PAN Card. 6. Proof of financial solvency (self-authenticated photocopy of updated bank pass-book etc.) 7. Copy of Title Deed/ROR /Lease Certificate/Rent Receipt of land. 8. Detailed project report.9) Quotations 10) Vetted plan & estimate for shade of CHC etc. 11) Resolution of the organization regarding authorization of signatory in the application.

g)Choice of Machinery:

- i) List of Machinery/implements that can be selected for CHC is furnished in Annexure – IV. List of available models of different farm machinery registered in matirkatha portal with their indicative

price will be published by the SPMT before starting of online application of the beneficiary so that the applicant can choose at least four types of Machinery / implements and maximum 2 (Two) nos. of tractors in a particular type from that list .

ii) The list is indicative but not exhaustive, any suitable farm machinery not included in the list may also be included in the project as per latest SMAM guideline supportive to local situation with the approval of SPMT.

iii) For any non-listed machinery, latest SMAM guidelines will be followed for arriving at subsidy portion of that particular machinery with the approval of SPMT.

iv) As one of the major objectives of establishing CHC is to encompass end-to-end (from land development to residue management) use of farm machinery, at least Four (04) types of Machinery/implements but maximum 2 (Two) nos. of tractors in a particular type should be selected from the Annexure IV, while exercising the choice of farm machinery /implements by the entrepreneur. But, in case of primary processing units ,seed processing unit , CHC can be established with one no of such machinery from the list as mentioned in Annexure IV with minimum project cost of Rs 20.00 lakh .

v) For AMC, Insurance, cost of shed for CHC proper documents (vetted estimate by competent authority, quotation, invoice) need to be submitted along with project to the satisfaction of the financing bank.

h) Procedure of Application: i) Only online application will be received after publication of respective advertisement in leading daily newspapers as well as in Departmental web portal of Govt. of West Bengal.

ii) The intending entrepreneurs, as noted in sub-clause XI(d) above, will have to apply online in the web portal as mentioned in the advertisement with requisite documents and information within the stipulated period. The applicant will get one time edit option in specified field after submission of application through online mode but before submission of hard copy to the Office of the DDA(Admn) at district level for CHC . No edit option will be allowed once hard copy is submitted .

iii) After successful submission of online application, hard copies of print out of the application with requisite documents including project report will have to be submitted to the office of the DDA(Admn) at the district within the stipulated period for CHC .

iv) The serial number generated in the online application to be referred in all cases.

i) Processing of Application: i) The DDA(Admn) will process applications of CHC with support of Asstt. DA (in charge of Farm Mechanization) of the district, Asstt. DA (Admn) of the respective subdivision, Assistant Director of Block for placing before the DLSC.

ii) Assistant Director of Agriculture (Block) & Asstt. DA(Admn) or his/her representative Officer Asstt. DA(SM) will make site verification for CHC .

iii) Recommendation of the Assistant Director of Agriculture (Block) and Asstt. DA (Admn) in the Feasibility Report would be the key judging factor for selection of beneficiaries for CHC while assessing the project cost, priority region concept etc as per Annexure-XIV.

iv) Credit merit of the applicant of CHC will be considered as an important criteria for selection at the time of feasibility verification by the Asstt. DA Block & Asstt. DA(Admn) of concerned Sub Division.

v)The DDA(Admn) shall indicate its recommendation on each application of CHC and place it to the DLSC for sanctioning subsidy .

vi)Computerized lottery/random selection (GP wise) of valid applications will be done for preparation of priority list by the DLSC with the help of the IT Personnel engaged for software maintenance to give equal opportunity to all the applicants within the GP for CHC .

vii) Applicants of Blocks having no CHC and with low Farm Power availability will get priority over other. The DDA(Admn) will indicate the agriculturally potential Blocks with low farm power availability. She/he will thereafter place those before the DLSC for screening as well as prioritization of the eligible applications.

vii)When it deems fit, the DLSC will give “in principle approval” to be issued by the DDA(Admn) as Annexure XVII-A & then DDA(Admn) will send the application along with project report and other documents to the concerned Bank as per Annexure-XX for sanctioning loan & submission of project scrutiny note cum claim form within 15 days. The entrepreneur shall approach the concerned Bank with the above sanction letter for getting his loan sanctioned as per Annexure-IX .

j) Subsidy Management for CHC:

- i) All the custom hiring centres will be established under the model of **Credit Linked Back Ended Capital Subsidy**.
- ii) The bank will lock the financial assistance released to them for a period of 5(Five) years. The beneficiary will repay the complete bank loan within the period of up to 5 years with a grace of one year.
- iii) The Beneficiary will not be allowed to transfer/ sell/ mortgage the CHC to any one before the completion of 6 years .
- iv) Banks may further note that after receiving the project cost (including subsidy amount disbursed in favour of the beneficiary), they should make clear distinction between loan and subsidy component and the interest may be charged only on loan component. Bank will charge interest only on the difference of 'Bank Loan' and 'Subsidy amount' and calculate repayment accordingly.
- v) In the cases, where subsidy is not given (where the beneficiaries are ineligible for assistance under the scheme), the banks would be liable to return the subsidy amount to Government of West Bengal within a period of one month from the date of disbursement of subsidy.
- vi) The subsidy amount will be returned to the DDA(Admn), Government of West Bengal of the respective district, in case the Beneficiary fails to procure the equipment/machine, raise the shed etc. (whatever components were calculated before disbursement of loan) within the stipulated period of 3 (three) months from the date of disbursement of 2nd phase of subsidy or within 31st March, 2026 whichever is earlier . This unutilized / returned subsidy amount from non-established CHC at DDA (Admn)'s end/district level will be utilized by District after getting approval of the DLSC with an intimation to State Farm Mechanization cell.
- vii) The borrower will not be eligible for subsidy if repayment is completed before 5 years or if he fails to repay the loan. In that case, the subsidy amount has to be refunded to the DDA (Admn) of the district by the concerned Bank failing which action will be taken as per law.
- viii) During the repayment period, the entrepreneur shall not alienate the assets procured under this scheme by way of sale or lease or create any other security interest on them whatsoever. In such cases, the subsidy will be forfeited and necessary other action will be taken as per law.

k) Approval and release of Loan and Subsidy for CHC :

- i) On receiving the application along with requisite documents from the DDA (Admn.) the financing Bank shall verify the site and make necessary formalities for send **a project scrutiny note cum claim form (Annexure-IX)** to the DDA (Admn.) of the district for considering the project within 15 days to release 50% of the subsidy of the project to the subsidy reserve fund account of the borrower for setting up CHC. If any Bank Branch does not response within the stipulated period, then that cases may be sent to another Bank Branches as per choice of the applicant with an intimation to the DLSC.

- ii) The DDA (Admn.) shall place the applications along with Bank project scrutiny note cum claim form and consent letter of loan sanction in Annexure IX before the DLSC for sanction and releasing subsidy .
- iii) Getting approval of the DLSC, an agreement will be signed as per Annexure-V between the entrepreneur and DDA (Admn.) on Non Judicial stamp paper of Rs 100/- and will have to be duly notarised. This is other than banking documents which the entrepreneur will have to sign. The copy of this agreement is to be handed over to sponsoring bank branch also.
- iv) A final sanction letter (Annexure XVIIIB) will be issued to the entrepreneur with a copy to concerned Bank Branch by the DDA(Admn) .
- v) **Before issuing sanction order**, fund position of approved AAP of CSS & assured SDS to be considered.
- vi) After getting confirmation of sanction of loan by the respective bank and issue of sanction letter, ensuring deposit of margin money of the entrepreneur , the DDA (Admn) shall release the 50% eligible subsidy amount for the project as advance in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account by drawal of fund from the Treasury through IFMS (or Schematic Account)/PFMS/SNA-SPARSH on production of approved priority list of the DLSC and project scrutiny note cum claim form/consent of loan sanction (Annexure IX) of the financing bank , subsidy reserve fund accounts details of the bank in favour of the beneficiary.
- vii) As noted above, the subsidy will be "back ended" with a compulsory "lock-in period up to 5 years " for all CHC irrespective of project size.
- viii) After sanctioning the loan amount, receiving the margin money & 50% of the subsidy amount , the concerned Bank will issue delivery order (DO) within 7 (seven) days of receiving 50% advance subsidy as per Annexure-XXIII to the suppliers chosen by the entrepreneur which were sent to the Bank through the DDA(ADMN) .Copy of the DO should be sent to the DDA(Admn) by Bank.
- ix) Suppliers/manufacturers after receiving the DO will have to supply the machinery within 15 days of receiving DO to the beneficiary failing which their name will not be allowed for FMS in WB in the next year.
- x) The beneficiary will intimate the DDA(Admn) & sponsoring bank immediately after receiving all the machinery of his/her project of CHC . Then, DDA(Admn), will make a joint inspection with the concerned Bank & other Officials within 7(seven) days of completion of delivery , ensure geo-tagging of the equipment/machinery/asset created with entry of Engine number, Chassis number etc and assets in Farm App & WB Farm App and on being satisfied, a claim cum intimation will be given by the sponsoring Bank to the DDA(Admn) along with the joint inspection report for releasing remaining 50% eligible subsidy amount for the project to the subsidy reserve fund account of the beneficiary for making payment to suppliers as per ANNEXURE-IX B
- xi) Then DDA(Admn) will release the final installment (remaining 50%) of subsidy in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account by drawal of fund from the Treasury through IFMS (or Schematic Account)/PFMS/SNA-SPARSH on production of i) DLSC approved beneficiary list, ii)Joint inspection report along with

photograph of inspection iii) Geo-tagged Photograph of machinery showing metal embossing/permanent inscription of the machinery along with beneficiary and iv) Claim letter from the bank for releasing final installment of subsidy as per ANNEXURE- IXB .

- xii) Payment to the suppliers by the Bank will only be made within 7(seven) days after receiving the remaining 50% subsidy after completion of joint inspection & geo tagging. No payment will be done by the bank to the suppliers without completion of joint inspection and & Bank will be liable if any payment is done without joint inspection and geotagging .
- xiii) The CHC will have to be established within 3 (three) months from the date of sanction of CHC or within 31st March, 2026 whichever is earlier.
- xiv) After completion of payment , Bank Manager of sponsoring Bank will issue an utilization report to the concerned DDA(Admn) within one month of disbursement or within 31st March, 2026 whichever is earlier.
- xv) of final installment of subsidy as per Annexure-XXII which will finally be sent to DA&eoS, WB by the DDA(Admn) .
- xvi) The movement of CHC Machinery may be allowed to nearby blocks or district after fulfilling the local demand but the movement of CHC Machinery outside West Bengal is totally prohibited.
- xvii) The entrepreneur shall display a *permanent* sign board in front of the CHC indicating the year of financing, subsidy sanctioned by the Agriculture Department, Govt. of West Bengal for the project, the name of the financing Bank and the credit received.
- xviii) Compulsory fixing of metal plate or embossing on the body of each implement of CHC at dealer's cost which contains name of beneficiary, year, scheme, block and amount of financial assistance.
- xix) Money receipt or Cash/ Credit memo to be issued by the entrepreneur to all the users of CHC.

l) Disbursement:

- i) Disbursement should be done through NEFT/RTGS/Cheques by the Bank directly to the dealer/ supplier/manufacturers as per quotation/ estimate chosen by the entrepreneur for CHC & which is received by the Bank from the DDA(Admn)'s office as per approval of DLSC. It should only be done after completion of joint inspection and geotagging .
- ii) Necessary arrangements are to be made by the supplier / dealer to get the name of financing bank registered as hypothecated/ mortgaged in the Registration Certificate/ Blue Book of the vehicle (wherever applicable).

- iii) Respective Bank will issue Delivery Order (D.O.) within 10 days of receiving subsidy to the supplier/ dealer as received from DDA(Admn)`s office advising them to deliver equipment to the borrowers and to submit bill and related documents duly acknowledged by the borrowers to get payment from bank within 15 days of receiving DO . A copy of the D.O. should be endorsed to the respective DDA (Admin.) for record and monitoring purpose.
- iv) The property under the project will be duly insured.
- v) The subsidy under the scheme will be meant for purchase of new farm machinery /equipment only and the amount cannot be adjusted with any outstanding loan or otherwise of the concerned applicant.
- vi) A joint inspection of the CHC shall be conducted within seven days of completion of delivery by a Joint Inspection Committee (JIC) comprising of Representatives of the Financing Bank; GM-DIC (for CHC Primary processing unit), DDA (Admn.) or his/her representative Officer , Asstt.D.A (Admn.) or his representative Officer and Asstt.D.A (Block) of the district .
- vi) The beneficiaries will register his CHC name in “FARM app” developed by Government of India & WB FARM developed by WBEIDC after delivery of machinery but before final payment from sponsoring bank.
- vii) The DDA(Admn) will ensure publication of the list of CHCs of his district in the websites of Agriculture Department/Directorate and District Magistrate.

m) Equity and Reservation:

- i) The agriculturally potential regions of low farm power availability shall be given priority. For CHC , Block will be treated as a unit.
- ii) Within a unit, Computerized lottery /random selection (GP wise) of eligible/valid applications will be done for preparation of priority list in presence of the DLSC by the IT personnel engaged for software maintenance to give equal opportunity to all the applicants within the GP.
- iii) Care should be taken that benefits of subsidy under this scheme be extended compulsorily to at least 22% Scheduled Caste and 7% Scheduled Tribe beneficiaries. Separate reports will have to be submitted from time to time.

XII. Features of Farm Machinery Bank(FMB)/Farm Machinery Hub(FMH) for the year 2025-26:

- a) Area of Operation:** All the schemes are applicable uniformly throughout the State, except district of Kolkata.

b) Objective of the scheme: i) Self employment for rural youth and other entrepreneurs

i) To facilitate end-to-end (from land development to residue management) use of farm machinery which can be within the reach of the small and marginal farmers at reasonable charges.

iii) To offset high cost of owning farm machinery for small holdings

iv) To promote primary processing units like dal mill, oil mill, grinding machinery etc & to set up seed processing units

vi) To increase farm power availability from present level of 2.47 KW/ha to 2.50 KW/ha as envisioned by the Government of India.

c) Eligible Entrepreneurs for FMB/FMH:

- i. Individual Rural Youth Entrepreneur: registered under KB Nutan Scheme
- ii. Groups like SKUS/PACS/FPO/FPC/FIG/SHG duly graded /LAMPS etc approved/recognized by any Govt Institution/Departments & successfully running the Groups/Organization at least last 1(one)year are only eligible to setup FMB/FMH.
- iii. The applicant should have sufficient land under his/their possession (own land/leased/hired) for setting up the FMB/FMH. The land in question must belong to “commercial or bastu or viti” category, no land belonging to “agriculture” category would be allowed for consideration. But, if any applicant choose solar photo voltaic water pumping system and Powertiller for setting up FMH/FMB, he /she/organization will have to possess ROR of 0.5 (half) acre agricultural land
- iv. An employee/retired employee of State/Central Government, Statutory Bodies, Government Undertakings, Panchayats, Municipal Corporations/Municipalities, Local Bodies, Government Aided Educational Institutions etc., Civic Volunteer, Contractual group D etc is not eligible for all the four schemes of FMS-2025-26.
- v. The beneficiary or signatory in application will have to attain a age limit of minimum 18 years to maximum 70 years at the time of application for FMB/FMH .
- vi. The applicant individual applicant or his/her spouse who has not availed any benefit under FSSM/OTA-SFI /FMB/CHC during the last four years will be eligible for FMB/FMH.

d) Nature of Assistance for FMB/FMH :

- i. Financial assistance @80% of the project cost for the project costing up to Rs 30.00 lakhs/project. The beneficiaries may take up the projects costing more than Rs 30.00 lakh .In such cases; the maximum permissible financial assistance will be restricted Rs 24.00 lakhs/project. The FMBs with the project cost above Rs 10.00 lakhs will be established under the model of Credit Linked Back Ended Capital Subsidy as per the

broad guidelines in Annexure –II of SMAM Guidelines. Incase of FMB/FMH where project cost is up to Rs 10.00 lakh ,subsidy will be transferred as DBT to the account of the beneficiary . The remaining amount of the TFO will be borne by the beneficiary through his own contribution and bank loan if applicable.

- ii. The Total Financial Outlay (TFO) includes indicative cost of machinery + Cost of shed (optional up to Rs 10 lakh project & above 10 lakh is mandatory) +AMC + insurance.
- iii. The maximum amount allowed for cost of open shed for machinery will be limited to 5% of the TFO and total ancillary cost (other than machinery) should not exceed 10% of TFO.

e)Documents: The following documents to be attached for submission of Hard copy of application(3sets) at DDA(Admn)`s Office at district :

1. Proforma Application Form, properly filled in.
2. Copy of EPIC for individual applicant and signatory.
- 3.Information regarding KB Nutan Scheme in case of individual entrepreneur
- 4.Copy of AADHAAR card for individual applicant & signatory
5. Copy of PAN Card for individual and signatory .
6. Proof of financial solvency (self-authenticated bank statement of last six months etc)
- 7.Copy of Title Deed/ROR /Lease Certificate/Rent Receipt of land.
8. Detailed project report for AIF & TFO above Rs 10 lakh
- 9) Vetted plan & estimate for shade of FMB/FMH (for TFO above Rs10 lakh)
- 10) Resolution of the organization regarding authorization of signatory in the application .

f) Choice of Machinery:

- i) List of Machinery/implements that can be selected for FMB/FMH is furnished in Annexure – IV-A. List of available models of different farm machinery registered in matirkatha portal with their indicative price will be published by the SPMT before starting of online application of the beneficiary so that the applicant can choose more than one type of machinery for TFO up to Rs 10 lakh & more than three type of machinery but maximum2 (Two) nos. of tractors in a particular type for TFO more than Rs 10 lakh . In case of primary processing units like dal mill, oilmill, grinding machinery etc. and

seed processing unit , the intending applicants can opt one type of such unit (machinery) .

ii) The list is indicative but not exhaustive, any suitable farm machinery not included in the list may also be included in the project as per latest SMAM guideline supportive to local situation with the approval of SPMT .

iii) For any non-listed machinery, latest SMAM guidelines will be followed for arriving at subsidy portion of that particular machinery with the approval of the SPMT.

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iv) For AMC, Insurance, cost of shed for FMB/FMH proper documents (vetted estimate by competent authority, quotation, invoice) need to be submitted along with the project for availing the benefit under AIF and also for TFO more than Rs10 lakh.

g) Procedure of Application:

i) Only online application will be received after publication of respective advertisement in leading daily newspapers as well as in Departmental web portal of Govt. of West Bengal.

ii) The intending entrepreneurs, as noted in Clause XII(c) above, will have to apply online in the web portal mentioned in the advertisement with requisite documents as prescribed and as per schedule mentioned in the advertisement issued for this purpose. The applicant will get one time edit option in specified field after submission of application through online mode but before submission of hard copy to the Office of the DDA(Admn) at district level for FMB/FMH. No edit option will be allowed once hard copy is submitted.

iv) After successful submission of online application, hard copies of print out of the application with requisite documents (3sets) will have to be submitted to the office of the DDA(Admn) at the district within the stipulated period for FMB/FMH.

- v) The serial number generated in the online application to be referred in all cases.

h)Processing of Application:

- i) The DDA(Admn)will process applications of FMB/FMH with support of Asstt.DA (in charge of Farm Mechanization)of the district, Asstt. DA(Admn) of the respective Sub Division, Assistant Director of Block for placing before the DLSC.
- ii) Assistant Director of Agriculture (Block) & Asstt. DA(Admn) or his representative officer Asstt.DA(SM)will make site verification for FMB/FMH.
- iii) Recommendation of the Assistant Director of Agriculture (Block) and Asstt. DA (Admn) in the Feasibility Report will be key judging factor for selection of beneficiaries for FMB/FMH while assessing the project cost, priority region concept etc as per Annexure-XIV-A.
- iv) Credit merit of all the applicants and in case of groups, successful running of previous one year (from the date of application) will be considered as important criteria for selection at the time of feasibility verification by the Asstt. DA Block & Asstt. DA(Admn) of concerned Sub Division.
- v)The DDA(Admn) shall indicate its recommendation on each application of FMB/FMH and place it to the DLSC for sanctioning subsidy .
- vi)Computerized lottery/random selection (GP wise) of valid applications will be done for preparation of priority list by the DLSC with the help of the IT Personnel engaged for software maintenance to give equal opportunity to all the applicants under FMB/FMH.
- vii) Applicants of Blocks having no CHC/FMB and with low Farm Power availability will get priority over other. The DDA(Admn) will indicate the agriculturally potential Blocks with low farm power availability

i)Approval and release Subsidy for FMB/FMH up to project cost of Rs 10.00 lakh

- i) All FMB/FMH will be established with the back ended subsidy.
- ii) The DDA (Admn.) shall place the applications along with the feasibility report of the AssttDA(Admn) & AssttDA Block before the DLSC for necessary approval & prioritization .
- iii) Then getting approval of the DLSC, an agreement will be signed as per Annexure-V-A between the entrepreneur and DDA (Admn.) on Non Judicial stamp paper of Rs 100/- and will have to be duly notarized.
- iv) Then DDA(Admn) will issue sanction order as per approval of the DLSC and AAP of SDS and CSS (SMAM,RKVY- Cafeteria)-2025-26 to the selected beneficiary for setting up FMB/FMH by purchasing machinery.
- v) The beneficiary will purchase the approved equipment/ machinery through self-finance/ Bank Loan & submit the subsidy claim to the DDA(Admn) along with all requisite documents like GST bills ,receipted challan , delivery order , photographs of machinery with the beneficiary , proof of successful fund transaction (Transaction slip) for purchasing of machinery from the Manufacturer/Dealer (for TFO up to Rs 10 lakh) , Bank Account details, AADHAAR card etc within 15 days from issue of sanction order & within 30 days for primary processing units, seed processing units, solar photo- voltaic water pumping system where installation is required for setting up FMB .
- vi) Receiving the claim along with the bills from the beneficiary , Joint Inspection Team comprising of the DDA(Admn), ADA(Admn) & ADA(Block) will physically verify/ get it verified the purchased equipment / machinery and geo-tagging of the equipment / machinery's Engine number, Chassis number etc . through the 'android app' "WB FARM" meant for this purpose within 7(seven) days of submission of claim. All the machinery must be embossed with permanent metal plate/board or permanent inscription in the body of the each machinery/equipment at dealer's cost which contains name of the beneficiary, year, scheme, block and amount of financial assistance before geo-tagging of machinery. No geo-tagging will be done by the ADA or his authorized person if metal embossing/ metal sticker /metal plate /permanent embossing /inscription is not done on the metal body

machinery/implement& permanent sticker for non metal bodied machinery/implement .

- vii) The Subsidy will be released through SNA-SPARSH/PFMS/IFMS(through Treasury) on production of the following documents for TFO up to Rs 10.00 lakh : 1. DLSC approved beneficiary list, Recommendation of Joint Inspection Team . 3. Copy of GST bill having machine identification details 4. Beneficiary's bank account details. 5. Geo-tagged Photograph of machinery showing metal embossing/permanent inscription of the machinery along with beneficiary 6 Copy of agreement between the beneficiary & DDA(Admn) under FMB/FMH in Annexure-V-A & 7. Proof of successful transaction(transaction slip) for purchasing of machinery for setting up FMB/FMH.
- viii) The entrepreneur shall not alienate the assets procured under this FMB/FMH by way of sale or lease or create any other security interest on them whatsoever within the period of 6 years. In such cases, the subsidy will be forfeited and necessary other action will be taken as per law.
- ix) In case of bank loan, facility of 3% interest subvention can also be availed by converging the scheme FMB/FMH with AIF .

j)Approval and release Subsidy for FMB of TFO more than Rs 10.00 lakh :

- i. The FMBs/FMHs with the project cost/ TFO of above Rs 10.00 lakh will be established under the Model of **Credit Linked Capital Subsidy as per broad Guidelines indicated in annexure-II of SMAM Guidelines -2025-26.**
- ii. The DDA (Admn.) shall place the applications along with the feasibility report of the AssttDA(Admn) & AssttDA Block before the DLSC for necessary approval & prioritization .
- iii. As per approval of the DLSC, the DDA(Admn) will issue in principal sanction letter .He will send the applications along with all the documents to the sponsoring banks for sanctioning loan and submission of a project scrutiny note cum claim form for setting up FMB/FMH of project cost more than Rs 10.00 lakh
- iv. The bank will verify the site and scrutinize the project proposal & then send a project scrutiny note cum claim form & loan sanction letter to the DDA(Admn) within 15 days of receiving the letter as per Annexure- IX-A. If any Bank Branch does not response within the stipulated period, then that cases may be sent to another Bank Branches as per choice of the applicant with an intimation to the DLSC.

- v. The DDA (Admn.) shall place the applications along with Bank project scrutiny note cum claim form appraisal reports and consent letter of loan sanction in Annexure IX-A before the DLSC for consideration and sponsoring. DLSC will finalise the decision.
- vi. Then an agreement will be signed as per Annexure-V-A between the entrepreneur and DDA (Admn.) on Non Judicial stamp paper of Rs 100/- and will have to be duly notarized
- vii. Then beneficiary will have to deposit the margin money of minimum 10% of the project cost to the sponsoring bank branch.
- viii. After that DDA (Admn) will release 50% of the eligible subsidy as advance to the Subsidy Reserve Fund Account of the concerned borrowers
- ix. A final sanction letter (Annexure XVIIB) will be issued to the entrepreneur with a copy to concerned Bank Branch whose project proposal is approved by the DLSC.
- x. Before issuing sanction order, fund position of approved AAP of CSS & assured SDS to be considered.
- xi. After getting confirmation of sanction of loan by the respective bank and issue of sanction letter, ensuring deposit of margin money of the entrepreneur , the DDA (Admn) shall release the 50% eligible subsidy amount as advance for the project in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account by drawal of fund from the Treasury through IFMS (or Schematic Account)/PFMS/SNA-SPARSH on production of DLSC approved list of the beneficiary and project scrutiny note cum claim form and consent of loan sanction (Annexure IX-A) of the financing bank, subsidy reserve fund account details of the beneficiary.
- xii. As noted above, the subsidy will be "back ended" with a compulsory "lock-in period of 5 years" for FMB having TFO more than 10 lakh .
- xiii. After sanctioning the loan amount, receiving the 10% margin money & 50% of the subsidy amount, the concerned Bank will issue delivery order (DO) within 7 (seven)days of receiving 50% advance subsidy as per Annexure-XXIII to the suppliers chosen by the entrepreneur which were sent to the Bank through the DDA(ADMN) .Copy of the DO should be sent to the DDA(Admn) by Bank.
- xiv. Suppliers/manufacturers after receiving the DO will have to supply the machinery within 15 days of receiving DO to the beneficiary failing which their name will not be allowed for FMS in West Bengal in the next year.

- xv. The beneficiary will intimate the DDA(Admn) & sponsoring bank immediately after receiving all the machinery of his/her project of FMB/FMH . Then, DDA(Admn), will make a joint inspection with the concerned Bank & other Officials within 7(seven) days of completion of delivery , ensure geo-tagging of the equipment/machinery/asset created with entry of Engine number, Chassis number etc and assets in Farm App & WB Farm App and on being satisfied, a claim cum intimation will be given by the sponsoring Bank to the DDA(Admn) along with the joint inspection report for releasing remaining 50% eligible subsidy amount for the project to the subsidy reserve fund account of the beneficiary for making payment to suppliers as per Annexure-IX-C.
- xvi. Then DDA(Admn) will release the final installment (remaining 50%) of subsidy in favour of the eligible entrepreneur in his/her Subsidy Reserve Fund Account by drawal of fund from the Treasury through IFMS (or Schematic Account)/PFMS/SNA-SPARSH on production of i) DLSC approved beneficiary list, ii) Joint inspection report along with photograph of inspection iii) Geo-tagged Photograph of machinery showing metal embossing/permanent inscription of the machinery along with beneficiary iv) Claim letter from the bank for releasing final instalment of subsidy as per Annexure –IX-C . v) subsidy reserve fund account details of the beneficiary & vi) Copy of agreement between beneficiary and DDA(Admn).
- xvii. Payment to the suppliers by the Bank will only be made within 7(seven) days after receiving the remaining 50% subsidy after completion of joint inspection & geo tagging. No payment will be done by the bank to the suppliers without completion of joint inspection and geotagging & Bank will be liable if any payment is done without joint inspection and geotagging .
- xviii. The FMB/FMH will have to be established within 3 (three) months from the date of sanction of FMB/FMH or within 31st March, 2026 whichever is earlier.
- xix. After completion of payment, Bank Manager of sponsoring Bank will issue an utilization certificate to the concerned DDA(Admn) within one month of disbursement of final installment of subsidy or within 31st March, 2026 whichever is earlier as per Annexure-XXII which will finally be sent to DA&eoS, WB by the DDA(Admn) .

- xx. The movement of FMB Machinery may be allowed to nearby blocks or district after fulfilling the local demand but the movement of CHC Machinery outside West Bengal is totally prohibited.
- xxi. The entrepreneur shall not alienate the assets procured under this FMB/FMH by way of sale or lease or create any other security interest on them whatsoever within the period of 6 years. In such cases, the subsidy will be forfeited and necessary other action will be taken as per law.
- xxii. Beneficiary can avail the facility of 3% interest subvention by converging the scheme FMB/FMH with AIF.

XIII. Procedure for Credit Linked Capital Subsidy to be followed for CHC and FMB/FMH is as follows:

1. **Advance Subsidy:** The 50% eligible subsidy amount for the projects will be released as advance by the DDA(Admn) of the districts to the participating Financial Institutions (Banks) on submission of project scrutiny note cum claim form as per requirement and the norms of the interventions as per Annexure- IX. The same would be kept in a Subsidy Reserve Fund Account of the concerned borrowers, to be adjusted finally against loan amount of the bank towards the end of the repayment period and life of the project as per the time schedule.
2. **Final Instalment of Subsidy:** the remaining 50% would be disbursed to the participating Banks by the the DDA(Admn) of the districts after conduction of joint inspection and geotagging of the machinery.
3. **Adjustment of Subsidy to Borrower's Account:** The subsidy released to the bank for individual project will be kept in a separate borrower-wise account. The adjustment of subsidy will be back ended. Accordingly, the full project cost including the subsidy amount, but excluding the margin money contribution from the beneficiary, would be disbursed as a loan by the Banks. The repayment schedule will be drawn on the loan amount in such a way that the total subsidy amount is adjusted after the full bank loan component with interest is liquidated.
4. **Utilization Certificate:** After release of final instalment of subsidy, a Utilization Certificate is required to be submitted by the financing Bank certifying that the full amount of subsidy received in respect of the project has been fully utilized (by way of crediting to the "Subsidy Reserve Fund Account- Borrower -wise") as per

Annexure-and adjusted in the books of Account under the sanctioned terms and conditions of the project within overall guidelines of the scheme.

5. No Interest is chargeable on Subsidy Portion: For the purpose of charging interest on the loan component, the subsidy amount would be excluded. The balance lying to the credit of the subsidy reserve fund account will not form part of demand and time liabilities for the purpose of SLR/CRR

6. Institutional Lending:

(a) Eligible Financial Institutions: The eligible financing institutions under the scheme may be (i) Commercial Banks, Regional Rural Banks (RRBs), State Cooperative Banks (SCBs), State Cooperative Agricultural and Rural Development Banks (SCARDBs), having own direct /core Banking facility .

(b) Term Loan: For the projects, the amount as eligible as capital subsidy of the project cost can be raised as term loan from the financing banks. The repayment schedule will be drawn on the total loan amount (including subsidy) in such a way that the subsidy amount is adjusted after liquidation of the net bank loan (excluding subsidy). The financial institution may provide working capital separately for undertaking the business by the entrepreneurs.

(c) Rate of interest and Scale of Financing to the ultimate borrower: As decided by the financing bank, as per RBI norms.

(d) Security: The security will be as per norms prescribed by RBI from time to time.

(e) Repayment Period: Repayment period will depend upon the cash flow and may be generally up to 5 years with a grace of one year.

7. Procedure to be followed for sanctioning of project and release of subsidy

(a) Interested beneficiaries will submit the project proposal for term loan and subsidy to Bank on application form as prescribed by the concerned bank along with project report and other documents for appraisal and sanction of loan through the DDA(Admn) as per approval of DLSC .

(b) Bank after appraisal and scrutiny of loan application will furnish a brief project profile-cum-claim form for advance subsidy in the prescribed format as per

Annexure-IX The loan shall be disbursed by the Bank only after the project has been cleared and approved by the District level project sanctioning committee(DLSC

(c) The Implementing Agencies on the recommendation of District level project sanctioning committee shall release 50% of the eligible amount of subsidy as advance subsidy to the participating bank for keeping the same in the subsidy fund account (borrower-wise).

(d) The participating bank shall provide eligible amount of subsidy as term loan to the beneficiary. The banks at their discretion may extend full project cost as term loan to the beneficiary.

(e) The beneficiary will inform the Bank and the DDA(Admn) that the required machines and equipments have been acquired by them and the Joint inspection Committee involving the bank official shall conduct the physical verification and geotagging of the machines and equipments. After inspection, the Bank will submit the claim form to the DDA(Admn) of the districts for releasing final instalment of subsidy. The claim form shall necessarily be enclosed with inspection report of the committee. The DDA(Admn) shall release the final subsidy to banks which will be adjusted against the subsidy amount provided to the banks in advance.

(f) Monitoring of each project will be done by Banks branches and district level officers of the Implementing Agencies with periodic reporting to the Implementing Agency.

I) Equity and Reservation:

- a) The agriculturally potential regions of low farm power availability shall be given priority. For FMB, Block will be treated as a unit.
- b) Within a unit, Computerized lottery /random selection (GP wise) of eligible/valid applications will be done for preparation of priority list in presence of the DLSC by the IT personnel engaged for software maintenance to give equal opportunity to all the applicants within the GP.
- c) Care should be taken that benefits of subsidy under this scheme be extended compulsorily to at least 22% Scheduled Caste and 7% Scheduled Tribe beneficiaries. Separate reports will have to be submitted from time to time.

XIV) Implementation period of the FMS: The FM scheme will be implemented during the Financial year 2025-26.

XV) Monitoring mechanism:

Close monitoring of the implementation of the scheme shall be undertaken both at the State and the District levels. The issue should be discussed as part of structured agenda in the SLBC/DCC/BLBC meetings also.

At the District level, the DLSC shall hold regular meetings to monitor the implementation of the scheme. The matter may also be discussed as an agenda in the DCC for proper monitoring of the bank credit linked cases.

The Asst. DA (Block) and the Asst. DA (Admn.) of the respective Subdivision will regularly monitor the schemes in their respective jurisdiction. Proper register should be maintained at the district/block level to keep records of physical and financial achievements. The inspection of performance report of the established CHC will be continued for six years by the Asst. D.A. (Block), which is to be displayed in the public domain. Regular inspections shall be carried out to ascertain proper end use of subsidy disbursed. The minimum number of cases to be inspected at various levels will be as follows:

1. By Asstt DA Office: all the cases within 1year
2. By Subdivision Office [Asst. DA (Admn) or ADA(SM)] – 10% of All disbursed cases of the Sub-division.
3. By district Office [DDA (Admn) or ADA (of district)] – at least five (5) cases per block.
4. By Range Office [Joint Directors of Range or other officers in range office] – All CHCs in the range and 5% of other cases. These reports will be placed in the SPMT.

An inspection report in all such cases shall be prepared as per Annexure-XI and submitted to the DDA (Admn) of the district / JDA(Range) / Directorate of Agriculture. The JDA (Range) shall send a compiled report of all such inspections to the Director of Agriculture every quarter.

XVI. Grievance Redressal:

The beneficiary must satisfy himself/herself that the supplier/ dealer/ manufacturer opted, has extended adequate guarantee/ facilities for warranty and after sales services. General one year warranty for all machinery (5 years for solar pump set and controller) and four year after-sales services (25 years for SPV panel) will be provided from the date of purchase .

An undertaking in the above respect is to be obtained from the supplier/ dealer/ manufacturer by the beneficiary before/ at the time of purchase.

Grievances, if any, which may arise during implementation of the scheme, shall be resolved by the DDA (Admn) at the District level in consultation with DLSC and by the Director of Agriculture & Ex-Officio Secretary, GoWB at State level in consultation with SPMT.

For all other issues, the latest operational guidelines of Sub Mission on Agricultural Mechanization (SMAM) will apply.

XVII. Power of Explanation:

Department of Agriculture will issue clarification in case of any Query regarding the current guideline of Farm Mechanization within the broad framework of this Guideline.

Annexure-II

List of farm machinery/ implements with specification & admissible subsidy under FSSM during 2025-26			
Sl.No.	Name of machinery/ implements	Category wise Specification /Capacity	Maximum subsidy amount in Rupees or % of indicative price whichever is less during 2025-26
1	(a) Power Tiller (above11BHP)	above11BHP	Rs.1,20,000.00 or 50% of the indicative price
	(b) Power Tiller (8 BHP and up to 11 BHP)	(8 BHP and up to 11 BHP)	Rs. 1,00,000.00 or 50% of the indicative price
2	Self propelled Crop reaper	6 hp	Rs. 75,000.00 or 50% of the indicative price
3	(a)Power Weeder (engine operated up to 2 HP)	up to 2hp	Rs 30,000.00 or 50% of the indicative price
	(b)Power Weeder (engine operated 2.1 -5 hp)	2.1 -5.0 hp	Rs 40,000.00 or 50% of the indicative price
	(c)Power Weeder (engine opt above 5 Hp)	above 5.00 hp	Rs. 75,000.00 or 50% of the indicative price
4	Self propelled machines Rice transplanter Walk behind type - 4 row	4 row	Rs.1,70,000.00 or 50% of the indicative price
5	Multi crop planter /zero till multi crop planter 9 -15 Row- & above (>35 bhp)	9 row & above(above 35bhp drawn)	Rs.90,000.00 or 50% of the indicative price
	Zero till multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above(above 35bhp drawn)	Rs.53,000.00 or 50% of the indicative price
6	(a)Pump set -1.5- 3.0 hp(Electric)	1.5-3.0 hp	Rs.5,000.00 or 50% of the indicative price
	(b) Pump set -3.1 -5.0 hp (Electric)	3.1 to 5.0 hp	Rs. 10,000.00 or 50% of the indicative price
	c) Diesel pump set 1.5-5.00hp	1.5-5.0 hp	Rs. 9,500.00 or 50% of the indicative price
	d)Petrol pump set 1.5-5.00hp	1.5-5.0 hp	Rs. 9,500.00 or 50% of the indicative price
7	a)Solar Pumpset AC 2HP (Without Battery)	AC 2hp (without battery)	Rs 1,20,000.00 or 60% of the indicative cost
	b)Solar Pumpset AC 3HP (Without Battery)	AC 3hp (without battery)	Rs.1,68,000.00 or 60% of the indicative cost
	c)Solar Pumpset AC 5HP (Without Battery)	AC 5hp (without battery)	Rs.2,46,000.00 or 60% of the indicative cost
	d)Solar Pumpset DC 2HP (Without Battery)	DC 2hp (without battery)	Rs 1,20,000.00 or 60% of the indicative cost
	e)Solar Pumpset DC 3HP (Without Battery)	DC 3hp (without battery)	Rs 1,80,000.00 or 60% of the indicative cost
	f)Solar Pumpset DC 5HP (Without Battery)	DC 5hp (without battery)	Rs.2,31,000.00 or 60% of the indicative cost
8	a)Multi Crop Thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 1,25,000.00 or 50% of the indicative price
	b)Paddy thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above	Rs. 100,000.00 or 50% of the indicative price

		5hp or tractor above 35hp	
	c)Maize Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 100,000.00 or 50% of the indicative price
	d)Groundnut Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	Rs. 100,000.00 or 50% of the indicative price
9	Rotavator-6ft	Size (ft)	Rs. 60,000.00 or 50% of the indicative price
	Rotavator-7ft	Size (ft)	Rs. 70,000.00 or 50% of the indicative price
	Rotavator-8 ft	Size (ft)	Rs. 73,000.00 or 50% of the indicative price
	Rotavator-9ft	Size (ft)	Rs. 85,000.00 or 50% of the indicative price
	Rotavator-10 ft	Size (ft)	Rs. 95,000.00 or 50% of the indicative price
10	Engine operated power sprayer above 16 litre	above 16 litre	Rs. 10,000 .00 or 50% of the indicative price
11	Power Operated (Electric) Sprayer	Fuel capacity in ltr, Speed in RPM	Rs. 5,000.00 or 50% of the indicative price
12	Automatic Potato planter	Hopper capacity in kg, Fertilizer capacity in ltr	Rs.70,000.00 or 50% of the indicative price
13	a)Potato Digger self propelled	Working capacity in HA/H,Working speed in KM/H	Rs. 65,000.00 or 50% of the indicative price
	b)Potato Digger tractor drawn	Working capacity in HA/H,Working speed in KM/H, Required power in HP	Rs. 65,000.00 or 50% of the indicative price
14	Mini Rice Mill	Mill productivity in Kg/hour, Motor power in HP	Rs. 24,000.00 or 50% of the indicative price
15	Mini Dal Mill up to 50 kg./hr	capacity in kg/hour, Motor power in HP	Rs. 1,20,000.00 or 50% of the indicative price
	Mini Dal Mill above 50 kg to 100 kg./hr		Rs. 1,80,000.00 or 50% of the indicative price
	Mini Dal Mill above 100 kg./hr		Rs. 2,70,000.00 or 50% of the indicative price
16	Mini Oil Mill with filter	Capacity in quintal /hr ,	Rs. 3,00,000 or 50% of the indicative price

		Power in HP	
17	Pulveriser	No. of blades, Electric consumption in unit/hour, Production capacity in kg/hour	Rs. 20,000.00 or 50% of the indicative price
18	Drone for Agricultural purpose	No of Rotors , Tank capacity in litre , Battery Capacity	Rs 3,00,000.00 or 50% of the indicative price
19	Knapsack Mulberry Pruner Cum Harvester	No. of CC, Fuel consumption per hour	Rs 10,750.00 or 50% of the indicative price
20	Chaff Cutter operated by engine/electric motor below 3 hp, or operated by powertiller & tractor below 20BHP	Cutting capacity in kg/hour, Power in HP,	Rs. 25,000.00 or 50% of the indicative price
21	Seed processing Machine(Seed/Grain Fine Cleaner cum grader)	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price
22	Seed processing Machine(Gradient Separator)	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price
23	Seed processing Machine(Grain/seed Specific gravity separator)	capacity in kg/hour, Motor power in HP	Rs. 1,80,000.00 or 50% of the indicative price
24	Seed/Grain Pre Cleaner/Air Screen Cleaner	capacity in kg/hour, Motor power in HP	Rs. 1,20,000.00 or 50% of the indicative price
25	Seed Grader Indented Cylinder	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price
26	Seed/Grain De-Stoner	capacity in kg/hour, Motor power in HP	Rs. 1,00,000.00 or 50% of the indicative price
27	Super Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	Rs.1 ,05,000.00 or 50% of the indicative price
28	Happy Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	Rs.78,400.00 or 50% of the indicative price
29	Baler (Rectangular)	Power requirement in HP, No. of knitters	Rs. 1,50,000.00 or 50% of the indicative price
30	Baler (Round)	Efficiency in bales/hour, Power range in HP	Rs.1, 50,000.00 or 50% of the indicative price
31	Straw chopper	Power in HP, No. of Thresher Concave Blade	Rs. 67,200.00 or 50% of the indicative price

32	Mulcher	Power engine in HP, RPM in km/h, No. of blades	Rs. 72,500.00 or 50% of the indicative price
33	Straw reaper	No of wheels, no. of chopper, chopping capacity in ql/hr	Rs.1,50,000 or 50% of the indicative price
34	Flattened Rice/Puffed rice making machine	Kg/hr	Rs.1,20,000.00 or 50% of the indicative price
35	Papad/Chips making machine	Kg/hr	Rs.90,000 or 50% of the indicative price
36	Seed Processing machine- Destoner	Ton/hr(TPH)	Rs.1,02,000 or 50% of the indicative price
37	Seed Procerssing Machine –Elevator & Conveyor	Ton/hr(TPH)	Rs.1,62,000 or 50% of the indicative price
38	Bag sealing, Bag filling , packaging, weighing scale	Ton/hr(TPH)	Rs.2,04,000 or 50% of the indicative price
39	Crop Reaper cum binder	3or 4 wheel	Rs.1,75,000 or 50% of the indicative price
40	Brush Cutter 3hp & above	3hp & above	Rs.15,000 or 50% of the indicative price

Annexure-III

List of farm machinery/ implements with specification & admissible subsidy under OTA-SFI during 2025-26

(Maximum Subsidy Rs.10,000/- or 50 percent per beneficiary for more than one type of implements .But, maximum two nos. implements of same item may be chosen)

Sl No	Name of machinery /equipment	Category wise Specification /Capacity	Maximum assistance in Rs or 50% of the indicative price whichever is less
1	Manual thresher	Capacity Kg/ hr	2750
2	Manual sprayer(Knapsack)	Capacity in lite	650
3	Manual sprayer(Foot sprayer)	Capacity in lite and height of spay	3750
4	Manual Chaff cutter	Capacity in kg/h, Blade size in mm	6400
5	Cono weeder	Capacity ha /hr and no of blade	1025
6	Manual weeder	capacity in ha/day, Power source in hp/kW	700
7	PVC/ HDPE delivery pipe for carrying water up to 100 m	diameter in inch & thickness	1250
8	Solar Light Trap	Size and Battery Capacity(Volt)	2600
9	Manual seed drill	Hopper capacity in kg,	1250
10	Battery operated sprayer	Tank capacity in litre, Liquid output in Litre/ min, Battery backup in hour	1900
11	Seed Tray (For mat nursery) up to 200 nos.	Size and no of cell	8250
12	Solar operated Knapsack Sprayer	Capacity in litre and battery capacity	1900
13	Harvesting tool (Scythe)	Acre/hr	4000
14	Seed Bin	Size and material (Metal/ Plastic)	1850
15	Tree Climber	Weight in kg	1750

Annexure-IV

Indicative List of farm machinery with specification & admissible subsidy for CHC projects for the year 2025-26

(At least four types of Machinery & maximum two no. tractors as a particular type should be selected from the list for CHC)

Sl No.	Name of farm machinery	Category wise Specification /Capacity	Maximum subsidy limited to 40 % of indicative or whichever is less Rs in lakh.
1	a)Agricultural Tractor 2WD(up to 20 PTO HP)	Up to 20 PTO HP	1.6
	b)Agricultural Tractor 4WD(up to 20 PTO HP)	Up to 20 PTO HP	1.8
	c)Agricultural Tractor 2WD(above 20 -up to 40 PTO HP)	above 20 -up to 40 PTO HP	2.0
	d)Agricultural Tractor 4WD(above 20 -up to 40 PTO HP)	above 20 -up to 40 PTO HP	2.4
	e)Agricultural Tractor 2WD(above 40 PTO HP)	above 40 PTO HP	3.4
	f)Agricultural Tractor 4WD(above 40 PTO HP)	above 40 PTO HP	4.0
2	a)Tractor Trolly (Hydraulic)	Capacity in MT	0.5
	b)Tractor Trolly (Normal)	Capacity in MT	0.5
3	(a) Power Tiller (above11BHP)	above11BHP	1.0
	(b) Power Tiller (8 BHP and up to 11 BHP)	8 BHP and up to 11 BHP	0.8
4	a)Self propelled Rice Transplanter 4 Row	4 Row	1.2
	b)Self propelled Rice Transplanter 6 Row	6 Row	4.00
	c)Self propelled Rice Transplanter 8 Row	8 Row	6.5
5	Self Propelled Power Reaper	6 hp	0.6
6	Power Weeder (Above 5 HP)	above 5 hp	0.3
7	Cultivator	No of tynes & tractor power in hp	0.40
8	Rotavaotr-6-10 ft	Size (ft)	0.48
9	Automatic Potato planter	Hopper capacity in kg, Fertilizer capacity in ltr	0.5
10	a)Potato Digger self propelled	Working capacity in HA/H,Working speed in KM/H	0.4
	b)Potato Digger tractor drawn	Working capacity in HA/H,Working speed in KM/H, Required power in HP	0.4
11	Multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above(above 35bhp drawn)	0.60

12	Zero till multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above(above 35bhp drawn)	0.60
13	Multi Crop Thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
14	Paddy thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
15	Maize Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
16	Groundnut Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	0.8
17	Maize Sheller/thresher	Output in kg/h,	0.8
18	Grinder	Grinding capacity in kg/hr	0.5
19	Pulverizer	No. of blades, Electric consumption in unit/hour, Production capacity in kg/hour	0.2
20	Combine Harvester self propelled	Engine in hp, harvesting capacity in ha/hr	10.4
21	Combine Harvester Tractor operated	Engine in hp, harvesting capacity in ha/hr	10.0
22	a)Super seeder	No. of tynes, No. of Blades	1.4
	b)Happy Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	0.8
23	Zero tillage Seed cum Fertilizer Drill	seed capacity in kg, No. of tines, Power required in HP	0.2
24	Baler (Round) 14-16 kg	Efficiency in bales/hour, Power range in HP	1.6
	Baler (Round) 16-25 kg	Efficiency in bales/hour, Power range in HP	4.40
	Baler (Round) 180-200 kg	Efficiency in bales/hour, Power range in HP	7.20
25	Baler (Rectangular) 18-20 kg	Power requirement in HP, No. of knitters	4.80
26	Mulcher	Power required in HP, RPM in km/h, No. of blades	0.9
27	Mini Rice Mill	Spindle speed in RPM, Frequency in Hz, Mill productivity in Kg/hour	0.2

28	Rice De-Husker	Capacity in kg/h, Frequency in Hz	0.5
29	Laser Land Leveller	Thickness in mm, No. of wheels	0.6
30	Mini Dal Mill up to 50 kg./hr	capacity in kg/hour, Motor power in HP	1.00
	Mini Dal Mill above 50 kg to 100 kg./hr	capacity in kg/hour, Motor power in HP	1.5
	Mini Dal Mill above 100 kg./hr	capacity in kg/hour, Motor power in HP	2.25
31	Mini Oil Mill with filter	Capacity in ton/day, Power in HP	2.5
32	Hand Seedling Machine	Seeding depth in mm, Seed space in inch, Seed box capacity in kg	0.1
33	Seedling Tray for mat type nursery up to 200 nos.	tray size in mm, thickness in mm,	0.1
34	Drone for Agricultural Purpose	No of Rotors , Tank capacity in litre , Battery Capacity	4.0
35	a)Solar Pumpset AC 2HP (Without Battery)	AC 2hp (without battery)	0.8
	b)Solar Pumpset AC 3HP (Without Battery)	AC 3hp (without battery)	1.1
	c)Solar Pumpset AC 5HP (Without Battery)	AC 5hp (without battery)	1.7
	d)Solar Pumpset DC 2HP (Without Battery)	DC 2hp (without battery)	0.8
	e)Solar Pumpset DC 3HP (Without Battery)	DC 3hp (without battery)	1.2
	f)Solar Pumpset DC 5HP (Without Battery)	DC 5hp (without battery)	1.5
36	Solar Cool Chamber	Compressor, Cooling backup capacity in MJ	9.2
37	Briquette making machine	Production capacity in kg/h, Frequency in Hz, Power capacity in hp	4.0
38	Maize combine Harvester	Engine in hp, harvesting capacity in ha/hr	10.0
39	Seed processing plant	Engine in hp, capacity in qt/hr	10.0
40	Seed/Grain Fine Cleaner cum grader	capacity in kg/hour, Motor power in HP	1.0
41	Gradient Separator	capacity in kg/hour, Motor power in HP	1.0
42	Grain/seed Specific gravity separator	capacity in kg/hour, Motor power in HP	1.0
43	Seed/Grain Pre Cleaner	capacity in kg/hour, Motor power in HP	1.0
44	Seed Grader Indented Cylinder	capacity in kg/hour, Motor power in HP	1.0
45	Flattened Rice/Puffed rice making machine	capacity in Kg/hr	0.2
46	Papad/Chips making machine	capacity in Kg/hr	0.72

47	Seed Processing machine- Destoner	capacity in Ton/hr(TPH)	0.8
48	Seed Processing Machine – Elevator & Conveyor	capacity in Ton/hr(TPH)	1.28
49	Bag sealing, Bag filling , packaging, weighing scale	capacity in Ton/hr(TPH)	1.6
50	Brush Cutter 3hp & above	3hp & above	.12
51	Chaff Cutter operated by engine/electric motor below 3 hp, or operated by power tiller & tractor below 20BHP	Cutting capacity in kg/hour, Power in HP,	0.22
52	Pellet making machine	Quintal /hour	4.00

Annexure-IV-A

Indicative List of farm machinery eligible for FMB/FMH projects for the year 2025-26

(More than one no. machinery/implements to be selected but one no machinery for primary processing machinery, seed processing unit for TFO up to Rs 10.00 lakh & more than three types of machinery/implement & maximum two no. tractors as a particular type for TFO more than Rs 10.00 lakh to be selected under FMB/FMH during 2025-26)

Sl No.	Name of farm machinery	Category wise Specification /Capacity	Maximum subsidy limited to 80 % of indicative or whichever is less Rs in Lakh.
1	a)Agricultural Tractor 2WD(up to 20 PTO HP)	Up to 20 PTO HP	3.2
	b)Agricultural Tractor 4WD(up to 20 PTO HP)	Up to 20 PTO HP	3.6
	c)Agricultural Tractor 2WD(above 20 -up to 40 PTO HP)	above 20 -up to 40 PTO HP	4.0
	d)Agricultural Tractor 4WD(above 20 -up to 40 PTO HP)	above 20 -up to 40 PTO HP	4.8
	e)Agricultural Tractor 2WD(above 40 PTO HP)	above 40 PTO HP	6.0
	f)Agricultural Tractor 4WD(above 40 PTO HP)	above 40 PTO HP	8.0
2	a)Tractor Trolly (Hydraulic)	Capacity in MT	1.0
	b)Tractor Trolly (Normal)	Capacity in MT	1.0
3	(a) Power Tiller (above11BHP)	above11BHP	2.0
	(b) Power Tiller (8 BHP and up to 11 BHP)	8 BHP and up to 11 BHP	1.6
4	a)Self propelled Rice Transplanter 4 Row	4 Row	2.4
	b)Self propelled Rice Transplanter 6 Row	6 Row	8.00
	c)Self propelled Rice Transplanter 8 Row	8 Row	9.00
5	Self Propelled Power Reaper	6 hp	1.2
6	Power Weeder (Above 5 HP)	above 5 hp	0.6
7	Cultivator	No of tynes & tractor power in hp	0.8
8	Rotavaotr-6-10 ft	Size (ft)	0.96
9	Automatic Potato planter	Hopper capacity in kg, Fertilizer capacity in ltr	1.0
10	a)Potato Digger self propelled	Working capacity in HA/H,Working speed in KM/H	0.8

	b)Potato Digger tractor drawn	Working capacity in HA/H,Working speed in KM/H, Required power in HP	0.8
11	Multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above(above 35bhp drawn)	1.2
12	Zero till multi crop planter 9 row and above (above 35 bhp drawn)	9 row & above(above 35bhp drawn)	1.2
13	Multi Crop Thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	1.6
14	Paddy thresher up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	1.6
15	Maize Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	1.6
16	Groundnut Sheller up to 4 MT/ hr by motor above 5hp or tractor above 35hp	up to 4 MT/ hr by motor above 5hp or tractor above 35hp	1.6
17	Maize Sheller/thresher	Output in kg/h,	1.6
18	Grinder	Grinding capacity in kg/hr	1.0
19	Pulverizer	No. of blades, Electric consumption in unit/hour, Production capacity in kg/hour	0.4
20	a)Super seeder	No. of tynes, No. of Blades	2.8
	b)Happy Seeder	No. of tynes, No. of Blades, Tractor Power Requirement in hp	1.6
21	Zero tillage Seed cum Fertilizer Drill	seed capacity in kg, No. of tines, Power required in HP	0.4
22	Baler (Round) 14-16 kg	Efficiency in bales/hour, Power range in HP	3.2
	Baler (Round) 16-25 kg	Efficiency in bales/hour, Power range in HP	8.8
23	Baler (Rectangular) 18-20 kg	Power requirement in HP, No. of knitters	9.6
24	Mulcher	Power required in HP, RPM in km/h, No. of blades	1.8
25	Mini Rice Mill	Spindle speed in RPM, Frequency in Hz, Mill productivity in Kg/hour	0.4
26	Rice De-Husker	Capacity in kg/h, Frequency in Hz	1.0
27	Laser Land Leveller	Thickness in mm, No. of wheels	1.2

28	Mini Dal Mill up to 50 kg./hr	capacity in kg/hour, Motor power in HP	2.0
	Mini Dal Mill above 50 kg to 100 kg./hr	capacity in kg/hour	3.0
	Mini Dal Mill above 100 kg./hr	capacity in kg/hour	4.5
29	Mini Oil Mill with filter	Capacity in ton/day, Power in HP	5.0
30	Hand Seedling Machine	Seeding depth in mm, Seed space in inch, Seed box capacity in kg	0.2
31	Seedling Tray for mat type nursery up to 200 nos.	tray size in mm, thickness in mm,	0.2
32	Drone for Agricultural Purpose	No of Rotors , Tank capacity in litre , Battery Capacity	8.0
33	a)Solar Pumpset AC 2HP (Without Battery)	AC 2hp (without battery)	1.6
	b)Solar Pumpset AC 3HP (Without Battery)	AC 3hp (without battery)	2.2
	c)Solar Pumpset AC 5HP (Without Battery)	AC 5hp (without battery)	3.4
	d)Solar Pumpset DC 2HP (Without Battery)	DC 2hp (without battery)	1.6
	e)Solar Pumpset DC 3HP (Without Battery)	DC 3hp (without battery)	2.4
	f)Solar Pumpset DC 5HP (Without Battery)	DC 5hp (without battery)	3.0
34	Briquette making machine	Production capacity in kg/h, Frequency in Hz, Power capacity in hp	8.0
35	Seed processing plant	Engine in hp, capacity in qt/hr	8.0
36	Seed/Grain Fine Cleaner cum grader	capacity in kg/hour, Motor power in HP	2.0
37	Gradient Separator	capacity in kg/hour, Motor power in HP	2.0
38	Grain/seed Specific gravity separator	capacity in kg/hour, Motor power in HP	2.0
39	Seed/Grain Pre Cleaner	capacity in kg/hour, Motor power in HP	2.0
40	Seed Grader Indented Cylinder	capacity in kg/hour, Motor power in HP	2.0
41	Flattened Rice/Puffed rice making machine	capacity in Kg/hr	0.4
42	Papad/Chips making machine	capacity in Kg/hr	1.44
43	Seed Processing machine-Destoner	capacity in Ton/hr(TPH)	1.6
44	Seed Processing Machine – Elevator & Conveyor	capacity in Ton/hr(TPH)	2.56
45	Bag sealing, Bag filling , packaging, weighing scale	capacity in Ton/hr(TPH)	3.2
46	Brush Cutter 3hp & above	3hp & above	0.24

47	Chaff Cutter operated by engine/electric motor below 3 hp, or operated by power tiller & tractor below 20BHP	Cutting capacity in kg/hour, Power in HP,	0.44
	Pellet making machine	Quintal /hour	8.00

Annexure-V

[Format of Agreement between DDA (Admn.) and CHC Entrepreneur]

Affix Self
attested recent
Passport size
Photograph of
Signatory of
CHC

I, _____, S/O-_____,
residing at Vill-_____ PO-_____ PS-_____
Dist-_____, bearing Application No._____ (EPIC
NO._____AADHAAR NO._____ & PAN _____) have
been selected for setting up a Custom Hiring Centre of Farm Machinery at Plot No.-_____,
Mouza-_____, JL No.-_____
PS-_____, Block-_____ on Government subsidy by the
Department of Agriculture, Government of West Bengal under the scheme **Credit Linked Subsidy Scheme
for Rural Entrepreneurs to set up of Custom Hiring Centre(CHC) of Farm Machinery** during 2025-
26. All the information & documents submitted along with my Application for CHC is true to the best of
my knowledge.

I shall obey the Guideline /instruction of Agricultural Department for establishment of CHC .

The following Farm Machinery will be purchased from the supplier mentioned again the name of
the Farm Machinery which have been chosen by me.

Sl. No.	Name of the Farm Machineries with Brand & Model	Name of Supplier	Total indicative Price of Farm Machinery in Rs
	TOTAL		

Total Financial Outlay (TFO) of the CHC is Rs._____
Out of which Government subsidy Rs._____ and Bank Loan
Rs._____ and own contribution is Rs._____.

I do hereby declare to the best of my knowledge that -

- i. I shall implement the project as mentioned in the Bank Appraisal report. Only new machinery will be procured for the project.
- ii. I have attained the age between 18 to 70 years at the time of application .
- iii. I have been authorized by the Organization through resolution for being signatory (in case of organization).
- iv. I & my spouse are not an employee/retired employee of State/Central Government, Statutory Bodies, Government Undertakings, Panchayats, Municipal Corporations/Municipalities, Local Bodies, Government Aided Educational Institutions etc, Civic Volunteer , Contractual Group D in State government .
- v. I & my spouse have not availed any benefit under the mechanization schemes (OTA-SFI/ FSSM/FMB/CHC) within the last four years.
- vi. I will be bound to produce the machinery, the details of which are furnished below on any subsequent inspection by any Govt. Official during this stipulated period. Failing to show/produce the machinery, I shall be bound to return the subsidy to the Government, otherwise the Department may take appropriate legal action against me as per norms/law.
- vii. I shall display a *permanent* sign board in front of the CHC indicating the date of opening, the amount of assistance received from the Agriculture Department, Govt. of West Bengal for the project, the name of the financing Bank and the credit received.
- viii. A permanent Metal Tag/ sticker as furnished below should be affixed to each of the implements of the CHC.
- ix. I shall registers the concerned equipment with RTO of the district as per norms.
- x. I also undertake that the loan amount taken by me for setting up CHC shall have a mandatorily loan repayment period of not less than 5(five) years. I shall not be eligible for subsidy if repayment is completed before five years or if fails to repayment the loan. In that case, the subsidy amount has to be refunded to the DDA(Admn) of the district failing which action will be taken as per law.
- xi. I shall display a signboard in front of my CHC indicating the date of opening, the amount of assistance received from the Agricultural Department, GOWB for this project, the name of financing Bank & credit received & hiring rate for different farm machineries with contact details.
- xii. I hereby undertake and confirm that the said Farm Machinery shall not be sold/hypothecated or transferred to any other's name in any manner by me within a

period of six(06) years from the date of supply. I shall use the said Farm Machinery only for the agricultural purposes. It will be utilized following the guideline of the above mentioned scheme.

- xiii. A register will be maintained for custom hiring & money receipt/cash credit memo will be issued to the users of CHC .
- xiv. Only “reasonable charges” will be collected from the farmers for hiring of farm machinery in consultation with the Assistant Director of Agriculture of concerned Block & Assistant Director of Agriculture (Admn) of concerned Sub Division.
- xv. Farm machinery to be hired out to all farmers, with preference to small & marginal farmers of the adjoining areas, so that the coverage is done at least 10 ha/ day and 300 ha in the entire cropping season for CHC .
- xvi. All the items will be get geo-tagged by the concerned officer of Government of West Bengal immediately after procurement at the site of CHC only.
- xvii. I/We shall register this CHC name in “FARM app” developed by Government of India & “WB FARM App” developed by Govt of West Bengal.
- xviii. In the event of sale /hypothecation/transfer of the machinery by me within a period of six(06) years to any person, organization what so ever I shall be held liable to return the entire subsidy amount along with compound interest to the Department of Agriculture, Government of West Bengal as a first charge on the Farm Machinery. I shall also be liable to be prosecuted for miss utilization / fraud / cheating the Government and other appropriate charges in IPC. In any case, the Department of Agriculture, Government of West Bengal shall have the first charge to recover subsidy amount.
- xix. By confiscating the said Farm Machinery either from me or from any other person under whose possession the farm machinery remains.

Date: Signature of the DDA (Admn)

Signature of the Owner/

Place: District

Proprietor of Custom Hiring Centre

Witness 1:

Signature:

S/O.D/O.W/O:

Address:

Contact No.

Witness 2 :

Signature :

S/O.D/O.W/O:

Address:

Contact No.

Annexure-V-A

[Format of Agreement between DDA (Admn.) and –FMB/FMH Entrepreneur]

Affix Self
attested recent
Passport size
Photograph of
Signatory of
FMB/FMH

I, _____, S/O-_____,
residing at Vill-_____ PO-_____ PS-_____
Dist-_____, bearing Application No._____ (EPIC
NO._____AADHAAR NO._____ & PAN _____) have
been selected for setting up a Farm Machinery Bank(FMB)/Farm Machinery Hub(FMH) at Plot No.-
_____, Mouza-_____, JL No.-_____
PS-_____, Block-_____ on Government subsidy by the
Department of Agriculture, Government of West Bengal under the scheme Farm Machinery Bank/Farm
Machinery Hub during 2025-26. All the information & documents submitted along with my Application for
FMB/FMH is true to the best of my knowledge.

I shall obey the Guideline /instruction of Agricultural Department for establishment of FMB/FMH .

The following Farm Machinery will be purchased from the supplier mentioned against the name of
the Farm Machinery which have been chosen by me.

Sl. No.	Name of the Farm Machineries with Brand & Model	Name of Supplier	Total indicative Price of Farm Machinery in Rs
	TOTAL		

Total Financial Outlay (TFO) of the FMB/FMH is Rs._____

Out of which Government subsidy Rs. _____ and Bank Loan Rs (if any). _____ and own contribution is Rs. _____.

I do hereby declare to the best of my knowledge that -

- i. I shall implement the project as mentioned in the Bank Appraisal report/in my application . Only new machinery will be procured for the project.
- ii. I have attained a age between 18 to 70 years at the time of application .
- iii. I have been authorized by the Organization through resolution for being signatory (in case of organization).
- xx. I & my spouse are not an employee/retired employee of State/Central Government, Statutory Bodies, Government Undertakings, Panchayats, Municipal Corporations/Municipalities, Local Bodies, Government Aided Educational Institutions etc, Civic Volunteer , Contractual Group D in State government .
- iv. I & my spouse have not availed any benefit under the mechanization schemes (OTA-SFI/ FSSM/FMB/CHC) within the last four years.
- v. I will be bound to produce the machinery, the details of which are furnished below on any subsequent inspection by any Govt. Official during this stipulated period. Failing to show/produce the machinery, I shall be bound to return the subsidy to the Government, otherwise the Department may take appropriate legal action against me as per norms/law.
- vi. I shall display a *permanent* sign board in front of the FMB/FMH indicating the date of opening, the amount of assistance received from the Agriculture Department, Govt. of West Bengal for the project, the name of the financing Bank and the credit received.
- vii. A permanent Metal Tag/ sticker as furnished below should be affixed to each of the implements of the FMB/FMH .
- viii. I shall registers the concerned equipment with RTO of the district as per norms.
- ix. I also undertake that the loan amount taken by me for setting up FMB/FMH shall have a mandatorily loan repayment period of not less than 5(five) years. I shall not be eligible for subsidy if repayment is completed before four years or if fails to repayment the loan. In that case, the subsidy amount has to be refunded to the DDA(Admn) of the district failing which action will be taken as per law.

- x. I shall display a signboard in front of my FMB/FMH indicating the date of opening, the amount of assistance received from the Agricultural Department, GOWB for this project, the name of financing Bank & credit received & hiring rate for different farm machineries with contact details.
- xi. I hereby undertake and confirm that the said Farm Machinery shall not be sold/hypothecated or transferred to any other's name in any manner by me within a period of six(06) years from the date of supply. I shall use the said Farm Machinery only for the agricultural purposes. It will be utilized following the guideline of the above mentioned scheme.
- xii. A register will be maintained for custom hiring & money receipt/cash credit memo will be issued to the users of FMB/FMH .
- xiii. Only "reasonable charges" will be collected from the farmers for hiring of farm machinery in consultation with the Assistant Director of Agriculture of concerned Block & Assistant Director of Agriculture (Admn) of concerned Sub Division.
- xiv. All the items will be get geo-tagged by the concerned officer of Government of West Bengal immediately after procurement at the site of FMB/FMH only.
- xv. I/We shall register this FMB/FMH name in "FARM app" developed by Government of India & "WB FARM App" developed by Govt of West Bengal.
- xvi. In the event of sale /hypothecation/transfer of the machinery by me within a period of six(06) years to any person, organization what so ever I shall be held liable to return the entire subsidy amount along with compound interest to the Department of Agriculture, Government of West Bengal as a first charge on the Farm Machinery. I shall also be liable to be prosecuted for miss utilization / fraud / cheating the Government and other appropriate charges in IPC. In any case, the Department of Agriculture, Government of West Bengal shall have the first charge to recover subsidy amount.
- xvii. By confiscating the said Farm Machinery either from me or from any other person under whose possession the farm machinery remains.

Date: Signature of the DDA (Admn)

Signature of the Owner/

Place: District

Proprietor of FMB/FMH

Witness 1:

Signature:

S/O.D/O.W/O:

Address:

Contact No.

Witness 2 :

Signature :

S/O.D/O.W/O:

Address:

Contact No.

Annexure-VI

Sl. No.....

Government of West Bengal
Department of Agriculture**Application Form for Purchase of Agricultural Machinery/Implement under FSSM: 2025-26****Part-A**

1. Name of Applicant :
2. Father's name/ Husband's name :
3. a) Aadhaar No of applicant
- b) Aadhaar No of spouse :
4. EPIC No. :
5. Mobile No. :
6. KB ID Registration No
7. Address
- a) District :
- b) Sub-Division:
- c) Block :
- d) Gram Panchayat:
- e) Village :
- f) Post Office :
- g) PIN :
8. a) Category of Farmer : SC/ST/OBC/General
- b) Type of farmer: : Small/Marginal/Big
- c) Age at the time of application : (Years)
9. Bank Account Details
- a) Name as in pass book:
- b) Account Number:
- c) Name of Bank:
- d) Name of Branch:
- e) IFSC:
10. Area of land holding in decimal:
11. Details of machinery to be purchased
- : a) Name of machinery
- : b) Name of authorized manufacturer
- : c) Model No.
- : d) Indicative Price of machinery in Rs :

Space for
recent
colour
photograph

I, (Full Name), S/O or W/O..... (name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/FMBF/MH/CHC scheme during the last four years.

Thumb impression of the applicant

Signature of the applicant

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under FSSM scheme during 2025-26 for purchase of power driven farm machinery/implement from Sri/Smt of S/O or W/O..... Village..... GP..... on for consideration.

Date:
Place

Signature of the receiving officer with seal

Annexure-VII

Sl. No.....

Government of West Bengal

Department of Agriculture

Application Form for Purchase of Agricultural Implements /Tools under OTA-SFI : 2025-26**Part-A**

1. Name of Applicant :
2. Father's name/ Husband's name :
3. a) Aadhaar No of applicant
- b) Aadhaar No of spouse :
4. EPIC No. :
5. Mobile No. :
6. KB ID Registration No
7. Address : a) District :
: b) Sub-Division:
: c) Block :
: d) Gram Panchayat:
: e) Village :
: f) Post Office :
: g) PIN :
- 8.a) Category of Farmer : SC/ST/OBC/General
- b) Type of farmer: Small/Marginal/Big
- c) Age at the time of application : (Years)

Space for
recent
colour
photograph

9. Bank Account Details a) Name as in pass book:
b) Account Number:
c) Name of Bank:
d) Name of Branch:
e) IFSC:

10. Area of land holding in decimal:

11. Details of machinery to be purchased

Sl. No	Name of Machinery/Implement	Name of authorized Manufacturer	Model No.	Indicative price of machinery/implement in Rs
1				
2				
3				
	Total			

I, (Full Name), S/O or W/O.....
(name of father/ husband) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/FMB/FMH/CHC scheme during the last Four years.

Thumb impression of the applicant

Signature of the applicant

Part-BPage **66** of **120**

Sl. No.....

Receipt

Received an application for availing subsidy under OTA-SFI during 2025-26 scheme for purchase of manually operated farm machinery/Implements from Sri/ Smt of Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:

Place

Sl. No.....

Annexure-VIII

Government of West Bengal

Department of Agriculture

Application cum brief project report for setting up Custom Hiring Centre (CHC) during**2025-26**

Part-A

1. Name of Applicant/ Signatory :
2. Applicant category :Individual/ Others
3. a)Details particulars if others
b) Age of the organization/groups in yr:
4. a)Aadhhar Card No. of signatory/individual
b)Aadhhar No of spouse of individual :
5. EPIC No. :
6. Mobile No. :
7. KB ID Registration No (For individual) :
8. Email ID :
8. a)Category of applicant for individuals : SC/ST/OBC/General
b) Type of applicant for individuals: Small/Marginal/Big
c) Age at the time of application : (Years)

Space for
recent colour
photograph

9. Address
- a) District :
- b) Sub-Division:
- c) Block :
- d) Gram Panchayet:
- e) Village :
- f) Post Office :
- g) PIN:
10. Details of land holding of project site: Block..... Mouza..... JL No.
Khatian.....Area in decimal :
11. Bank Account Details
- a) Name as in pass book:
- b) Account Number:
- c) Name of Bank:
- d) Name of Branch:
- e) IFSC:

12. Area of land under the proposed project:

13. Types of farm machinery required in proposed area :

14. Details of machinery/ items to be purchased: (including cost of shed, insurance others)

Sl. No	Name of Machinery/ Item	Model No.	Name of authorized Manufacturer	Indicative Price as per portal in Rs.
	Total			

15. Total Financial outlay in Rs. :

16. Expected annual return from the proposed CHC:

a) Gross annual income:

b) Total Expenditure:

c) Net Income [a-b]:

I, (Full Name), S/O or W/O..... (name of father/ husband) Designation (in case of organization)of(

Page 68 of 120

name of Organization) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/FMB/FMH/CHC scheme during the last Four years.

Thumb impression of the
applicant/Signatory

Signature of the applicant/signatory

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under CHC scheme during 2025-26 for establishment of Custom Hiring Centre(CHC) for farm machinery from Sri/Smt/ S/O or D/O, Manger/Secretary of (Name of Organization) Village..... GP....., Block....., Sub Division on for consideration.

Signature of the receiving officer with seal

Date:

Place:

Annexure-VIII-A

Government of West Bengal

Department of Agriculture

Application cum brief project report for setting up Farm Machinery Bank(FMB)/Farm Machinery Hub(Hub) during 2025-26**Part-A**

Space for
recent
colour
photograph

1. Name of Applicant/ Signatory :
2. Applicant category :Individual/ Others
- 3.a) Details particulars if others :
- b). b) Age of the organization/groups in yr:
- 4.Aadhhar Card No. of signatory/individual
- b)Aadhhar No of spouse of individual :
5. EPIC No. :
6. Mobile No. :
- 7 KB ID Registration No (For individual) :
8. Email ID :
8. a)Category of applicant for individuals : SC/ST/OBC/General
- b) Type of applicant for individuals: Small/Marginal/Big
- c) Age at the time of application : (Years)
9. Address
 - a) District :
 - b) Sub-Division:
 - c) Block :
 - d) Gram Panchayet:
 - e) Village :
 - f) Post Office :
 - g) PIN:
10. Details of land holding of project site: Block..... Mouza..... JL No. Khatian.....Area in decimal :
11. Bank Account Details
 - a) Name as in pass book:
 - b) Account Number:
 - c) Name of Bank:
 - d) Name of Branch:
 - e) IFSC:
12. Area of land under the proposed project:
13. Types of farm machinery required in proposed area :
14. Details of machinery/ items to be purchased: (including cost of shed, insurance others)

Sl. No	Name of Machinery/ Item	Model No.	Name of authorized Manufacturer	Indicative Price as per portal in Rs.
	Total			

15. Total Financial outlay in Rs. :
16. Expected annual return from the proposed FMB/FMH:
 - a) Gross annual income:
 - b) Total Expenditure:
 - c) Net Income [a-b]:
- I, (Full Name), S/O or W/O..... (name of father/ husband) Designation (in case of organization)of(

name of Organization) declare that all information furnished above are true to the best of my knowledge and belief and I & my spouse have not availed benefit of FSSM/OTA-SFI/FMB/FMH/CHC scheme during last Four years.

Thumb impression of the
applicant/Signatory

Signature of the applicant/signatory

Part-B

Sl. No.....

Receipt

Received an application for availing subsidy under FMB/FMH scheme during 2025-26 for establishment of custom hiring centre for farm machinery from Sri/Smt/ S/O or D/O, Manger/Secretary of (Name of Organization) Village..... GP..... on for consideration.

Signature of the receiving officer with seal

Date:
Place:

Annexure-IX**A project scrutiny note cum claim form for setting up Custom Hiring Centre(CHC) :2025-26****Part-A**

The project for establishment of Custom Hiring Centre (CHC) for the year 2025-26 as submitted by _____ (name of entrepreneur) of Village/Town/ Mouza _____, GP.....Block _____, District _____ through Department of Agriculture vide memo no dated, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found suitable under the scheme “**Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre(CHC) of Farm Machinery** “ during 2025-26. It is also apprised that, we have sanctioned loan amounting Rs.----- (Rupees) for the CHC project by (name of the entrepreneur), opened Subsidy Reserve Fund Account/ Loan Account in the name of the beneficiary to keep Government subsidy amount under “lock-in” for a period of 5 years and also ensure that we will disburse project cost as per disbursement procedure laid down in current Guidelines of the scheme and unutilized balance subsidy proportionate with actual admissible project cost (if any) will be returned to DDA(Admn) within 1 month of subsidy release.

2. The 50% of the subsidy of the TFO may be credited to the account furnished below as advance subsidy for setting up the CHC :

1.Name of the Account Holder	
2.Nature of account	Subsidy reserve fund account
3.Type of Account	
4.Bank Branch	
5.Account No	
6.IFSC	
7.Loan amount sanctioned without interest in Rs	
8.Loan amount sanctioned with interest in Rs	
9.Total Loan Amount Sanctioned in Rs{9=(7+8)}.	
10.Margin Money in Rs.	
11. Total subsidy amount in Rs	
12.50% of subsidy amount to be released as advance in Rs	
13.Correspondence details a) Phone/ mobile number (bank) b) E mail id (bank)	

I am agreed to comply with the norms specified in the Farm Mechanization Schemes 2025-26

Signature of the Beneficiary

Dated. (Place)

Signature of the competent authority with Seal
Bank:
Branch:

Memo No	Dated
To	
The Deputy Director of Agriculture(Admn)	
.....District.	

(OR)

Part-B

This is to apprise that, the project of establishing Custom Hiring Centre (CHC) of Farm machinery for the year 2025-26 as received from _____ (Name of the Entrepreneur) of Village/Town/ Mouza _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found unsuitable. We are returning the case as the project does not worth financing owing to

- 1.
- 2.
3. (State a few valid reasons)

Dated. (Place)

Signature of the competent authority with Seal

*N.B: Please strike out the portions not required (Fill either Part-A or Part-B)

Memo No	Dated
To	
The Deputy Director of Agriculture(Admn)	
.....District.	

Annexure-IX-A**A project scrutiny note cum claim form for setting up FMB/FMH (TFO more than Rs 10.00 lakh/project):2025-26****Part-A**

The project for establishment of Farm Machinery Bank(FMB)/Farm Machinery Hub(FMH) during 2025-26 as submitted by _____ (name of entrepreneur) of Village/Town/ Mouza _____, GP _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found suitable. It is also apprised that, we have sanctioned loan amounting Rs. ----- (Rupees) for the FMB/FMH project (TFO more than Rs 10.00 lakh) by (name of the entrepreneur), opened Subsidy Reserve Fund Account/ Loan Account in the name of the beneficiary to keep Government subsidy amount under “lock-in” for a period of 5 years and also ensure that we will disburse project cost as per disbursement procedure laid down in current Guidelines of the scheme and unutilized balance subsidy proportionate with actual admissible project cost (if any) will be returned to DDA(Admn) within 1 month of subsidy release.

2. The 50% of the subsidy of the TFO may be credited to the account furnished below as advance subsidy for setting up FMB/FMH:

1.Name of the Account Holder	
2.Nature of account	Subsidy reserve fund account
3.Type of Account	
4.Bank Branch	
5.Account No	
6.IFSC	
7.Loan amount sanctioned without interest in Rs	
8.Loan amount sanctioned with interest in Rs	
9.Total Loan Amount Sanctioned in Rs{9=(7+8)}.	
10.Margin Money in Rs.	
11. Total subsidy amount in Rs	
12.50% of subsidy amount to be released as advance in Rs	
13.Correspondence details a) Phone/ mobile number (bank) b) E mail id (bank)	

I am agreed to comply with the norms specified in the Farm Mechanization Schemes 2025-26

Dated. (Place)

Signature of the competent authority with Seal

Memo No _____ Dated _____
To
The Deputy Director of Agriculture(Admn)
.....District.

--

Bank:

Branch:

(OR)

Part-B

This is to apprise that, the project of establishing of FMB/FMH (For TFO more than Rs 10.00 lakh/project) for the year 2025-26 as received from _____ (Name of the Entrepreneur) of Village/Town/ Mouza _____, Block _____, District _____ through Department of Agriculture, has been scrutinized and evaluated thoroughly for feasibility, economic viability and other aspects needed for project financing and found unsuitable.

We are returning the case as the project does not worth financing owing to

1.

2.

3. (State a few valid reasons)

Dated. (Place)

Signature of the competent authority with Seal

*N.B: Please strike out the portions not required (Fill either Part-A or Part-B)

Memo No	Dated
To	
The Deputy Director of Agriculture(Admn)	
.....District.	

Annexure-IX-B

A claim cum intimation form for releasing remaining 50% eligible subsidy amount of the project for setting up Custom Hiring Centre(CHC) :2025-26

The project of Custom Hiring Centre (CHC) for the year 2025-26 as submitted by _____ (name of entrepreneur) of Village/Town/ Mouza _____, GP _____, Block _____, District _____ through Department of Agriculture vide memo no Dated has already been established under the scheme “**Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre(CHC) of Farm Machinery**” during 2025-26. The CHC has been jointly inspected by the joint inspection team on

It is also apprised that, we have already received 50% of the TFO as advance subsidy amounting Rs (Rupees.....) on..... & requested for releasing remaining 50% of the eligible subsidy for completion of the project . The total subsidy amount will be under “lock-in” for a period of 5 years and also ensure that we will disburse project cost as per disbursement procedure laid down in current Guidelines of the scheme and unutilized balance subsidy proportionate with actual admissible project cost (if any) will be returned to DDA(Admn) within 1 month of subsidy release.

2. The remaining 50% of the eligible subsidy of the TFO may be credited to the account furnished below as per recommendation of the Joint Inspection team & guidelines of the scheme:

1.Name of the Account Holder	
2.Nature of account	Subsidy reserve fund account
3.Type of Account	
4.Bank Branch	
5.Account No	
6.IFSC	
7.Loan amount sanctioned without interest in Rs	
8.Loan amount sanctioned with interest in Rs	
9.Total Loan Amount Sanctioned in Rs{9=(7+8)}.	
10.Margin Money in Rs.	
11. Total subsidy amount in Rs	
12.50% of subsidy amount already recived as advace in Rs	
13. Remaining 50% of the eligible subsidy to be released in Rs	
13.Correspondence details a) Phone/ mobile number (bank) b) E mail id (bank)	

Dated. (Place)

Signature of the competent authority with Seal
Bank:
Branch:

Memo No _____ Dated _____
To
The Deputy Director of Agriculture(Admn)
.....District.

76

Annexure-IX-C

A claim cum intimation form for releasing remaining 50% eligible subsidy amount of the project for setting up FMB/FMH (TFO more than Rs 10.00 lakh/project):2025-26

The project of Farm Machinery Bank (FMB)/Farm Machinery Hub(FMH) for the year 2025-26 as submitted by _____ (name of entrepreneur) of Village/Town/ Mouza _____, GP _____, Block _____, District _____ through Department of Agriculture vide memo no Dated has already been established under the scheme **FMB/FMH (TFO more than Rs 10.00 lakh/project):2025-26**. The FMB/FMH has been jointly inspected by the joint inspection team on It is also apprised that, we have already received 50% of the TFO as advance subsidy amounting Rs (Rupees.....) on & requested for releasing remaining 50% of the eligible subsidy for completion of the project. The total subsidy amount will be under “lock-in” for a period of 5 years and also ensure that we will disburse project cost as per disbursement procedure laid down in current Guidelines of the scheme and unutilized balance subsidy proportionate with actual admissible project cost (if any) will be returned to DDA(Admn) within 1 month of subsidy release.

2. The remaining 50% of the eligible subsidy of the TFO may be credited to the account furnished below as per recommendation of the Joint Inspection team & guidelines of the scheme:

1.Name of the Account Holder	
2.Nature of account	Subsidy reserve fund account
3.Type of Account	
4.Bank Branch	
5.Account No	
6.IFSC	
7.Loan amount sanctioned without interest in Rs	
8.Loan amount sanctioned with interest in Rs	
9.Total Loan Amount Sanctioned in Rs{9=(7+8)}.	
10.Margin Money in Rs.	
11. Total subsidy amount in Rs	
12.50% of subsidy amount already received as advance in Rs	
13. Remaining 50% of the eligible subsidy to be released in Rs	
13.Correspondence details a) Phone/ mobile number (bank) b) E mail id (bank)	

Dated. (Place)

Signature of the competent authority with Seal
Bank:
Branch:

Memo No	Dated
To	
The Deputy Director of Agriculture(Admn)	
.....District.	

77

Annexure-X

DELIVERY & DEMONSTRATION CERTIFICATE FOR MACHINERY/ EQUIPMENT/ IMPLEMENTS DISTRIBUTED UNDER FSSM, OTA-SFI AND FMB /FMH(TFO UP TO RS 10.00 LAKH) DURING 2025- 26

Certified that the following farm machinery/ equipment/ implements, the details of which is given along side has been supplied to Sri/ Smt/S/o, D/o,.....of or(..... Name of Organization.....)village..... GP.....Block..... of District as per his application number and Sanction order vide memo no..... dt.....of the (designation of sanctioning authority) under..... scheme of Agriculture Department, West Bengal during the year 2025-26.

Name of Product	Manufacturer	Model No.	Capacity	Sl. No./ Chassis No.	Purchase Price in Rs	Subsidy Amount in Rs

This is also to certify that Minimum 12 months warranty & 4(four) years after sale service (5 years for solar pumpset & controller & 25 years for SPV panel) will be provided to the beneficiary from the date of purchase of the machinery/implements .

Received the above stated new Farm Machinery/ Equipment/ Implements in good condition and adequate training has been provided by manufacturers/ dealers regarding operation and maintenance of the same.

Signature with seal of Supplier/Representative

Signature of beneficiary farmer

Signature of Asst. Director of Agriculture

-----Block

Annexure-XI

INSPECTION REPORT OF FARM MACHINERY/ EQUIPMENT/ IMPLEMENTS SUPPLIED UNDER FSSM , OTA-SFI, FMB/FMH (TFO UP TO RS 10.00 LAKH) DURING 2025-26

1. Name of the Scheme :
2. Date, time and place of inspection :
3. a)Name of the beneficiary:.....b) Application No.....
4. Address of the beneficiary :
5. Mobile no. of the beneficiary :
6. Product Details :

Name of machinery/Implement	Manufacturer/ Make	Brand/Model	Product Identification details(Sl/Chesis/Batch no)	Indicative price in Rs	Purchase Price in Rs.	Amount of subsidy given in Rs.

7. Delivery Details :

Name of Supplier/Dealer with contact details	Sanction order No.& Date	GST bill no.& Date	Date of deliver/ installation	Whether product identification, GST bill etc. are at par with office record	Remarks, if any

8. Findings of inspection
 - a)
 - b)

Signature with seal of the inspecting authority

Annexure-XII

f) Whether Subsidy reserve Fund account opened by the Bank for this CHC : Yes/No

f) Whether all machinery/ equipments envisaged in project were installed and whether they are in working condition (Separate list may be attached):

h) Whether registered the CHC in FARM App. of GoI& WFARM App of Go WB :

i) Whether proper record keeping in done or not:

j) No. of trained staff deployed in CHC:

k) Whether approvals/ permissions from local authorities are obtained for establishment/ running of CHC including RTO registration:

l) Whether signage is proper:

m) Whether registered under AIF: Yes /No

7. Details of actual cost:

Name of Farm machinery with model no	As per project report	As mentioned by bank for CHC
Total cost of farm machinery		
Cost of open shed		
Cost of AMC		
Cost of Insurance		
Total Others Cost(Cost of open shed, AMC and Insurance)		
Total project cost(Cost of machinery + Others cost)		

8. Borrower's contribution:

9. Recommendation of the Joint Inspection Committee for final payment of the subsidy receiving from the DDA(Admn)

Signature of AssttDA(Admn)

Signature of DDA(Admn)

Signature of Bank Representative

Signature of other members

d) Amount of subsidy sanctioned:

e) Date of release of 50% subsidy of the TFO by the DDA(Admn) as advance:

f) Whether Subsidy reserve Fund account opened by the Bank for this CHC : Yes/No

8. Whether all machinery/ equipments envisaged in project were installed and whether they are in working condition (Separate list may be attached):

9. Whether registered the FMB/FMH in FARM App. of GoI& WFARM App of Go WB :

10. Whether proper record keeping in done or not:

11. No. of trained staff deployed in FMB/FMH:

12) Whether approvals/ permissions from local authorities are obtained for establishment/ running of FMB/FMH including RTO registration:

13) Whether signage is proper:

14. Details of actual cost:

Name of Farm machinery with model no	As per project report	As mentioned by bank for FMB/FMH (TFO more than Rs 10 .00 lakh)
Total cost of farm machinery		
Cost of open shed		
Cost of AMC		
Cost of Inasurance		
Total Others Cost(Cost of open shed, AMC and		

Insurance)		
Total project cost(Cost of machinery + Others cost)		

15. Borrower's contribution:

16. Recommendation of the Joint Inspection Committee for final payment of the subsidy receiving from the DDA(Admn)

Signature of AssttDA
DDA(Admn)

Signature of AssttDA(Admn)

Signature of

Annexure-XIII

Proforma for undertaking from the beneficiary in case of FSSM/OTA-SFI :2025-26

I, (Name of the beneficiary) S/O or W/O.....

....., of Village.....,
GP.....

Block....., District..... like to declare that-

- 1) I have attained the age between 18 to 70 years at the time of application for FSSM & OTA-SFI.
- 2) I & my spouse are not an employee/retired employee of State/Central Government, Statutory Bodies, Government Undertakings, Panchayats, Municipal Corporations/Municipalities, Local Bodies, Government Aided Educational Institutions etc, Civic Volunteer , Contractual Group D in State government .
- 3) I & my spouse have not availed any benefit under the mechanization schemes (OTA-SFI/ FSSM/CHC) within the last four years.
- 4) I will not sell, mortgage or dispose of the farm machinery purchased with assistance from FSSM/OTA scheme within a period of four years from the date of purchase and
- 5) I will be bound to produce the machinery, the details of which are furnished below on any subsequent inspection by any Govt. Official during this stipulated period. Failing to show/produce the machinery, I shall be bound to return the subsidy to the Government, otherwise the Department may take appropriate legal action against me as per norms/law.

Particulars of the farm machinery is as follows:

- I. Name of Farm Machinery/Implements:
- II. Name of manufacturer:
- III. Model:
- IV. Machine identification details(Engine no/Chasis No/ Sl No etc) :

Witness:

Full signature of the beneficiary

Signature:

Address;

Annexure-XIV

PROFORMA OF FEASIBILITY REPORT FOR CUSTOM HIRING CENTRE(CHC) DURING 2025-26

1. a) Application No..... b) Block.....c)Subdivision.....
2. a) Name of applicant:
 b) Name of Signatory in case of Organization:
 c) Contact no
 d) Occupation/Designation :
 d) Address :
3. Details information of machineries of the proposed CHC :

Sl. No.	Name of Machinery	Models	Number	Price (Rs) as per application	Indicative Price (Rs) as per application

a) Selected Machinery suitable for the proposed area: Yes/No

5. a) TFO of CHC:
 b) Loan amount for CHC :
 c) Margin Money :
 d) Subsidy :
 f) Financial strength / Financial merit of the applicant(Attach copy of Bank statement);
 e) Sponsoring Bank and Agreeance to sponsor for CHC:
6. Shed: a) Own/ Rented..... b) Area: Sufficient...Yes/No c) Nature of Land(As per G.O.). Yes/No
7. Knowledge of applicant about selected machinery /CHC/ establishment/ Entrepreneurship:
8. Demand of Machinery in the project area:
9. Farmers will be benefitted(numbers):
10. Distance of nearest existing CHC/FMB :
11. Applied under AIF : Yes/ No
12. Any other issue :

11. Remarks: May be recommended/ May not be recommended

Signature with date and seal of
Asstt.D.A,Block

Signature with date and seal of
Asstt.D.A(Admn)

Annexure-XIV-A

PROFORMA OF FEASIBILITY REPORT FOR FARM MACHINERY BANK(FMB) FARM MACHINERY HUB(FMH) DURING 2025-26

1. a) Application No..... b) Block.....c)Subdivision.....
2. a) Name of applicant:
b) Name of Signatory in case of Organization:
c) Contact no d) Occupation/Designation :
d) Address :
3. Details information of machineries of the proposed FMB:

Sl. No.	Name of Machinery	Models	Number	Price (Rs) as per application	Indicative Price (Rs) as per application

a) Selected Machinery suitable for the proposed area: Yes/No

5. a) TFO of FMB/FMH : b) Loan amount for FMB(if any) :
c) Margin Money : d) Subsidy :
f) Financial strength / Financial merit of the applicant (Attach copy of Bank statement);
e) Sponsoring Bank and Agreeance to sponsor for FMB/FMH (mandatory for TFO more than Rs 10.00 lakh) :
6. Shed: a) Own/ Rented..... b) Area: Sufficient...Yes/No c) Nature of Land(As per G.O.). Yes/No
7. Knowledge of applicant about selected machinery FMB establishment/ Entrepreneurship:
8. Demand of Machinery in the project area:
9. Farmers will be benefitted(numbers):
10. Distance of nearest existing CHC/FMB :
- 11.Applied under AIF : Yes/ No
12. Any other issue
11. Remarks: May be recommended/ May not be recommended

Signature with date and seal of
Asstt.D.A,Block

Signature with date and seal of
Asstt.D.A(Admn)

Annexure-XV

PROFORMA FOR RECOMMENDATION OF "CHC(TFO> Rs 60 lakh)"/" CHC FOR PRIMARY PROCESSING UNIT/SEED PROCESSING UNIT " BY DISTRICT DURING 2025-26

Detail of Beneficiary Applicant

- 1) Applicant Name : -----
- 2) Application Sl No(Enclosed copy) : -----
- 3) Contact Mobile Number : -----
- 4) Type of Applicant (specify) : Individual /Other than individual
- 5) Bank worthiness Sound Financial/Poor/Non defaulter/Defaulter
(enclosed Bank Statement for last 6 months) : Copy enclosed – Yes / No
- A) Summary of Project Proposal:
- 6) Type of CHC : Farm Machinery/primary Processing Unit./ Seed processing unit
- 7) Financial outlay Breakup: Rs Machinery (-----), AMC(-----), Insurance(-----),
Open Shed (---) = TFO in RS
- 8) Land details of project site : Block:.....Mouza.....JL NO
.....Khatian..... Area in decimal
- 9) Whether Offer/Quotation for machinery available as per application & GO : Yes / No. (If yes
enclose copy)
- 10) Whether Final loan sanction letter issued by Bank): Yes / No. (If yes, enclose copy & mention
loan amount) Loan Amount -----
- 11) Whether Shed vetted by competent Authority : Yes/ No (if yes, enclose copy)
- 12) Whether DLSC recommended .Yes/No .If yes ,then attach the documents.
- 13) Feasibility report of the Subdivision & Block obtained : If yes ,then attach the documents.
- 14) Whether the application is under a Non CHC Block : Yes /No

B) Checklist of Documents(Copy) to be submitted:

- a) Application(Annexure –VIII) : Yes / No
- b) Bank consent for project appraisal (Annexure IX) : Yes / No
- c) Project Feasibility Report by ADA of Block & AssttDA(Admn) of Subdivision (Annexure
XIV): Yes / No
- d) Offer /Quotation for supply of Machinery : Yes/ No
- e) Technical vetting of Machinery (Turnkey project): Yes /No
- f) Technical vetting of estimate for Shed : Yes / No
- g) Bank Statement of last six months : Yes / No
- h) Land Record of the site (RoR/parcha/Deed /Lease) : Yes / No
- i) Bank Loan sanction letter : Yes / No
- j) DLSC recommendation document : Yes / No
- k) Detail Project Report (DPR) duly vetted : Yes / No

Memo No:

Dated:

Recommended & forwarded to the DA&EOS,WB , Directorate of Agriculture, Jessop Building, Kol-1

Signature of DDA(Admn) with seal

Annexure XVI

Government of West Bengal
Department of Agriculture

Sanction Order for purchasing machinery/equipment under FSSM/ OTA-SFI during 2025-26

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

An application having serial no..... for purchase of machinery/equipment under category <<**name of category**>>, manufactured by <<**name of manufacturer**>>, model no. << >> with Indicative price (not MRP) INR << >> has been approved by the DLSC for issuing sanction order for purchasing machinery and you are eligible for a subsidy of maximum of Rs **10,000.00 under the scheme OTA-SFI or Rs.for FSSM during 2025-26.**

You are requested to purchase the above specified machinery from any of the registered dealer in www.wbfms.wb.gov.in on payment of full price not exceeding the indicative price indicated above and produce the following documents to the office of the under signed within..... days of issuance of this order, failing which your eligibility for the subsidy will automatically be cancelled

Subsidy claim should be raised with in this stipulated period by you with the following documents.

1. Copy of original GST bill having farm machinery/equipment identification features.
2. Bank Account Details
3. Demonstration /training or operation of the machinery/equipment signed jointly by the farmer & dealer as per Annexure-X.
4. Geo-tagged Photograph of machine showing permanent inscription/metal embossing with beneficiary.
5. Undertaking of farmer regarding sale/mortgage/lease out etc as per Annexure-XIII
6. Proof of successful transaction (transaction slip) for purchasing machinery having indicative price more than Rs 50,000.00

Signature with Seal of Asst. DA, Block

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

1. Assistant Director of Agriculture(Admn.).....

Signature with Seal of Asst. DA, Block

Annexure XVI-A
Government of West Bengal
Department of Agriculture

**Sanction Order for purchasing machinery/equipment under
FMB/FMH(TFO up to Rs 10.00 lakh) during 2025-26**

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

This is to inform you that your application having serial no..... has been approved by the DLSC for issuing sanction order for purchasing the following machinery/equipment for setting up FMB/FMH(**TFO up to Rs 10.00 lakh**) during 2025-26.

Sl No	Name of farm machinery	Model	Manufactured by	Indicative Price in Rs	Subsidy in Rs

You are requested to purchase the above specified machinery from any of the registered dealer in www.wbfms.wb.gov.in on payment of full price not exceeding the indicative price indicated above and produce the following documents to the office of the under signed within..... days of issuance of this order, failing which your eligibility for the subsidy will automatically be cancelled.

Subsidy claim should be raised within this stipulated period by you with the following documents.

7. Copy of original GST bill having machinery/equipment identification features.
8. Bank Account Details
9. Demonstration /training or operation of the machinery/equipment signed jointly by the

Page **93** of **120**

farmer & dealer as per Annexure-X.

10. Geo-tagged Photograph of machine showing permanent inscription/metal embossing with beneficiary.
11. Undertaking of farmer regarding sale/mortgage/lease out etc as per Annexure-V-A
12. Proof of successful transaction (transaction slip) for purchasing machinery for setting up FMB/FMH(TFO up to Rs 10.00 lakh) having indicative price more than Rs 50,000.00

Signature with Seal of

DDA(Admn)

.....District

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

1. Assistant Director of Agriculture(Admn.)..... Sub Division .
2. Assistant Director of Agriculture.....Block

Signature with Seal of DDA(Admn)

.....District

Annexure XVIIA

‘In Principle’ Sanction Order for CHC during 2025-26

Government of West Bengal
Department of Agriculture
Office of the Deputy Director of Agriculture(Admn)
.....

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

Your application having serial no..... for setting up of Custom Hiring Centre (CHC) with Proposed TFO of Rs.....has been approved in principle by the DLSC and you are eligible for a subsidy of maximum of 40% of TFO for CHC under the scheme **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery** during 2025-26.

You are requested to submit consent letter in Annexure IX from the financing bank branch with project appraisal report within 15 days of communication of this order, failing which this approval will be treated as cancelled.

Signature with Seal of DDA

(Admn)

Memo No. :

Dated:

Copy forwarded for information and necessary action to the:

- i) The Branch Manager.....Bank with a request to do the needful.
- ii) The Asst. D.A./ (Admn)
- iii) The Asst. D.A./ (Block)
- iv) LDM.....

Signature with Seal of DDA (Admn)

Annexure XVIIB

Sanction Order for CHC during 2025-26

Government of West Bengal
Department of Agriculture

Office of the Deputy Director of Agriculture(Admn)
.....

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

Your application having serial no..... for setting up of Custom Hiring Centre (CHC) has been sanctioned by the DLSC with following details under the scheme **Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC)** during 2025-26.

Sl No.	Description	Amount /Period
1	TFO(Rs.)	
2	Subsidy Amount (Rs.)	
3	Own Contribution (Rs.)	
4	Bank Loan for CHC (Rs.)	
5	List of Machinery(Detail enclosed)	
6	Lock in Period for CHC	
7	Completion of Implementation by date (within 3 months from issue of this order or 31 st March, 2026 whichever is earlier)	

You have to comply with the current farm mechanization guideline in toto.

Signature with Seal of DDA
(Admn)

Memo No. :

Dated:

Copy forwarded for information and necessary action to :

- i) The Branch Manager.....Bank
- ii) The Asst. D.A./ (Admn)
- iii) The Asst. D.A./ (Block)
- iv) The LDM

Signature with Seal of DDA (Admn)

Annexure XVIIC

Sanction Order for FMB during 2025-26

Government of West Bengal
Department of Agriculture

Office of the Deputy Director of Agriculture(Admn)
.....

Memo No. :

Dated:

To

The Beneficiary:.....

Address:.....

Your application having serial no..... for setting up of Farm Machinery Bank(FMB)/Farm Machinery Hub(FMH) has been sanctioned by the DLSC with following details under the scheme **Farm Machinery or Farm Machinery Bank/Farm Machinery Hub** during 2025-26.

Sl No.	Description	Amount /Period
1	TFO(Rs.)	
2	Subsidy Amount (Rs.)	
3	Own Contribution (Rs.)	
4	Bank Loan for FMB (Rs.) if any	
5	List of Machinery(Detail enclosed)	
6	Lock in Period for FMB if applicable	
7	Completion of Implementation by date (within 3 months from issue of this order or 31 st March, 2026 whichever is earlier)	

You have to comply with the current farm mechanization guideline in toto.

Signature with Seal of DDA (Admn)

Memo No. :

Dated:

Copy forwarded for information and necessary action to :

- i)The Branch Manager.....Bank
- ii)The Asst. D.A./ (Admn)
- iii)The Asst. D.A./ (Block)
- iv)The LDM

Signature with Seal of DDA

Annexure XVIII**Letter on Lock in of 50% of the subsidy as advance in case of Custom Hiring Centres for the FY 2025-26**

To :
 The Deputy Director of Agriculture (Admn)
 _____ District

Date:

Through
 The Branch Manager
 _____ Bank
 _____ Branch

Sub: Lien marking of Savings/ Current account for the amount of subsidy related to Custom Hiring Centre (CHC)-2025-26

Dear Sir/ Madam,

This is to certify that, I/ We have applied for financial assistance under “Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centers (CHC) of Farm Machinery” during 2025-26 from _____ Block of _____ district.

The project details are as under-

- 1) Name of the A/c holder - _____
- 2) Savings/ Current A/c No. - _____
- 3) IFSC Code - _____
- 4) Email ID of the Applicant - _____
- 5) Project Cost (Rs.) - _____
- 6) Subsidy Amount (Rs.) - _____
- 7) Bank Loan (Rs.) - _____
- 8) Own Contribution (Rs.) - _____
- 9) Sanction Order No. issued by DDA(Admn) - _____

I do hereby authorize the bank branch to mark lien/ block the amount up to the subsidy amount which will be released as per the CHC scheme guidelines in due course.

I do also undertake that any amount payable from this account maximum up to the subsidy amount would not be paid from this account during this transition period and Bank will not be liable from any point of view in this regard.

Enclo : Copy of SB/CA passbook/statement

Signature _____

Name _____

PART -B

Bank Certificate(to be issued by Bank)

This is to certify that —

1. We have accorded sanction under the Custom Hiring Centre (CHC) & **have marked lien/ blocked the amount up to the subsidy amount.** The details are as under —

1. Name of the A/c holder _____
2. Savings/ Current A/c No. _____
3. IFSC Code _____
4. Project Cost (Rs.) _____
5. Subsidy Amount (Rs.) _____
6. Bank Loan (Rs.) _____

2. The lien / block will be withdrawn once the amount is duly transferred to Subsidy Reserve Fund.

3. The subsidy amount will be locked in for 05 (five) years and will be released/returned after compliance of due formalities.

4. The full amount (bank loan and 'subsidy' amount) will be disbursed to the beneficiary as loan Interest will be charged on the loan only, except subsidy amount.

6. Subsidy will be released to the beneficiary / returned to the Government as per extant norms.

Signature with seal _____

Name of the Official _____

Name of the Branch _____

Name of the Bank _____

Email ID of the Bank Branch _____

Annexure XVIII-A**Letter on Lock in of 50% of the subsidy as advance in case of FMB/FMH (TFO more than Rs 10.00 lakh) for the FY 2025-26**

To :
The Deputy Director of Agriculture (Admn)
_____ District

Date:

Through
The Branch Manager
_____ Bank
_____ Branch

Sub: Lien marking of Savings/ Current account for the amount of subsidy related to FMB/FMH (TFO more than Rs 10.00 lakh) for the FY 2025-26

Dear Sir/ Madam,

This is to certify that, I/ We have applied for financial assistance to set up **FMB/FMH (TFO more than Rs 10.00 lakh) for the FY 2025-26** from _____ Block of _____ district.

The project details are as under-

- 1) Name of the A/c holder - _____
- 2) Savings/ Current A/c No. - _____
- 3) IFSC Code - _____
- 4) Email ID of the Applicant - _____
- 5) Project Cost (Rs.) - _____
- 6) Subsidy Amount (Rs.) - _____
- 7) Bank Loan (Rs.) - _____
- 8) Own Contribution (Rs.) - _____
- 9) Sanction Order No. issued by DDA(Admn) - _____

I do hereby authorize the bank branch to mark lien/ block the amount up to the subsidy amount which will be released as per the FM scheme guidelines in due course.

I do also undertake that any amount payable from this account maximum up to the subsidy amount would not be paid from this account during this transition period and Bank will not be liable from any point of view in this regard.

Enclo : Copy of SB/CA passbook/statement

Signature _____

Name _____

PART -B

Bank Certificate(to be issued by Bank)

This is to certify that —

1. We have accorded sanction under the FMB/FMH & have marked lien/ blocked the amount up to the subsidy amount. The details are as under —

- ❖ Name of the A/c holder _____
- ❖ Savings/ Current A/c No. _____
- ❖ IFSC Code _____
- ❖ Project Cost (Rs.) _____
- ❖ Subsidy Amount (Rs.) _____
- ❖ Bank Loan (Rs.) _____

2. The lien / block will be withdrawn once the amount is duly transferred to Subsidy Reserve Fund.

3. The subsidy amount will be locked in for 05 (five) years and will be released/returned after compliance of due formalities.

4. The full amount (bank loan and 'subsidy' amount) will be disbursed to the beneficiary as loan Interest will be charged on the loan only, except subsidy amount.

6. Subsidy will be released to the beneficiary / returned to the Government as per extant norms.

Signature with seal _____

Name of the Official _____

Name of the Branch _____

Name of the Bank _____

Email ID of the Bank Branch _____

Annexure XVIII-B**Letter on Lock in of 50% of the subsidy as final instalment in case of Custom Hiring Centres for the FY 2025-26**

To :
The Deputy Director of Agriculture (Admn)
_____ District

Date:

Through
The Branch Manager
_____ Bank
_____ Branch

Sub: Lien marking of Savings/ Current account for the amount of subsidy related to Custom Hiring Centre (CHC)-2025-26

Dear Sir/ Madam,

This is to certify that, I/ We have applied for financial assistance under “Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up Custom Hiring Centers (CHC) of Farm Machinery” during 2025-26 from _____ Block of _____ district.

The project details are as under-

- 1) Name of the A/c holder - _____
- 2) Savings/ Current A/c No. - _____
- 3) IFSC Code - _____
- 4) Email ID of the Applicant - _____
- 5) Project Cost (Rs.) - _____
- 6) Subsidy Amount (Rs.) - _____
- 7) Bank Loan (Rs.) - _____
- 8) Own Contribution (Rs.) - _____
- 9) Sanction Order No. issued by DDA(Admn) - _____

I do hereby authorize the bank branch to mark lien/ block the amount up to the subsidy amount which will be released as per the CHC scheme guidelines in due course.

I do also undertake that any amount payable from this account maximum up to the subsidy amount would not be paid from this account during this transition period and Bank will not be liable from any point of view in this regard.

Enclo : Copy of SB/CA passbook/statement

Signature _____

Name _____

PART -B

Bank Certificate(to be issued by Bank)

This is to certify that —

1. We have accorded sanction under the Custom Hiring Centre (CHC) **& have marked lien/ blocked the amount up to the subsidy amount.** The details are as under —

- ❖ Name of the A/c holder _____
- ❖ Savings/ Current A/c No. _____
- ❖ IFSC Code _____
- ❖ Project Cost (Rs.) _____
- ❖ Subsidy Amount (Rs.) _____
- ❖ Bank Loan (Rs.) _____

2. The lien / block will be withdrawn once the amount is duly transferred to Subsidy Reserve Fund.

3. The subsidy amount will be locked in for 05 (five) years and will be released/returned after compliance of due formalities.

4. The full amount (bank loan and ‘subsidy’ amount) will be disbursed to the beneficiary as loan Interest will be charged on the loan only, except subsidy amount.

6. Subsidy will be released to the beneficiary / returned to the Government as per extant norms.

Signature with seal _____

Name of the Official _____

Name of the Branch _____

Name of the Bank _____

Email ID of the Bank Branch _____

Annexure XVIII-C

Letter on Lock in of 50% of the subsidy as final instalment in case of FMB/FMH (TFO more than Rs 10.00 lakh) for the FY 2025-26

To :

Date:

The Deputy Director of Agriculture (Admn)

_____ District

Through

The Branch Manager

_____ Bank

_____ Branch

Sub: Lien marking of Savings/ Current account for the amount of subsidy related to FMB/FMH (TFO more than Rs 10.00 lakh) for the FY 2025-26

Dear Sir/ Madam,

This is to certify that, I/ We have applied for financial assistance to set up **FMB/FMH (TFO more than Rs 10.00 lakh) for the FY 2025-26** from _____ Block of _____ district.

The project details are as under-

- 1) Name of the A/c holder - _____
- 2) Savings/ Current A/c No. - _____
- 3) IFSC Code - _____
- 4) Email ID of the Applicant - _____
- 5) Project Cost (Rs.) - _____
- 6) Subsidy Amount (Rs.) - _____
- 7) Bank Loan (Rs.) - _____
- 8) Own Contribution (Rs.) - _____
- 9) Sanction Order No. issued by DDA(Admn) - _____

I do hereby authorize the bank branch to mark lien/ block the amount up to the subsidy amount which will be released as per the FM scheme guidelines in due course.

I do also undertake that any amount payable from this account maximum up to the subsidy amount would not be paid from this account during this transition period and Bank will not be liable from any point of view in this regard.

Enclo : Copy of SB/CA passbook/statement

Signature _____

Name _____

PART -B

Bank Certificate(to be issued by Bank)

This is to certify that —

1. We have accorded sanction under the FMB/FMH & **have marked lien/ blocked the amount up to the subsidy amount.** The details are as under —

- ❖ Name of the A/c holder _____
- ❖ Savings/ Current A/c No. _____
- ❖ IFSC Code _____
- ❖ Project Cost (Rs.) _____
- ❖ Subsidy Amount (Rs.) _____
- ❖ Bank Loan (Rs.) _____

2. The lien / block will be withdrawn once the amount is duly transferred to Subsidy Reserve Fund.

3. The subsidy amount will be locked in for 05 (five) years and will be released/returned after compliance of due formalities.

4. The full amount (bank loan and ‘subsidy’ amount) will be disbursed to the beneficiary as loan Interest will be charged on the loan only, except subsidy amount.

6. Subsidy will be released to the beneficiary / returned to the Government as per extant norms.

Signature with seal _____

Name of the Official _____

Name of the Branch _____

Name of the Bank _____

Email ID of the Bank Branch _____

Annexure-XIX

DECLARATION BY THE COMPETENT AUTHORITY OF FARM MACHINERY MANUFACTURER FOR REGISTRATION UNDER FMS - 2025-26 IN WB

I,.....S/O:....., AADHAAR NOManager/Proprietor /.....(Designation) of(name of manufacturer) on behalf of(name of company/manufacturer , address , contact details- phone& e mail id) solemnly declare to the best of my knowledge & truth for registration of our company in www.wbfms.wb.gov.in portal for supplying machinery under different Farm Mechanization Schemes for the year 2025-26 that -

1. all the information i.e. GSTN & CIN number, Dealers' data , Testing certificate, after sale service etc furnished in the portal/submitted as hard copies are correct to the best of my knowledge & belief for registration of our different farm machinery/equipments/implements for supplying under different farm Govt sponsored farm mechanization scheme in WB for the year 2025-26.
2. we are agreed to sell our farm machinery in the State of WB in the indicative price published in www.wbfms.wb.gov.in portal through our dealers `network / directly & this indicative price shall remain valid till the date of publication of the Indicative price for the next year by the Govt. of West Bengal.
3. we shall provide minimum one year warranty from the date of sale of machinery & minimum 4 (four) year after sale services for all the machinery & minimum 5(five) years for solar pumpset & controller and 25 years for SPV panel for solar pumpset.
4. we shall abide by the guidelines of the Farm Mechanization schemes published by the Govt for the year 2025-26.
5. we will mandatorily enlist all of our authorized dealers in WB to make all our approved products easily available to the applicants & I have taken consent letter of all the enlisted dealers which is attached separately.
6. we have registered our company in 'agrimachinery.nic.in' portal and have also obtained the registration number.
7. If any applicant select any approved product from any of our dealers , we will ensure the delivery of the product to that beneficiary through our dealer within the stipulated period failing which registration of both of us will not be allowed in the next year FMS in WB .
8. the approval of our manufacturer for selling of our products in Govt sponsored farm mechanization scheme will be cancelled at once & component authority of the Government can take appropriate

action as per guideline of the scheme, if there is any allegation against submission of any type of false information or documents & claiming of higher charges/prices of our products by any of our dealers compare with Indicative price. In that case ,we shall not claim any compensation or anything to the Govt

9. Our company is not blacklisted by any State Govt or GoI under any Govt sponsored schemes .

Full Signature with stamp

Place

Date

Witness

Signature

Annexure-XX
Government of West Bengal
Office of the Deputy Director of Agriculture (Admn.)

.....
PO Dist.....

PIN- 7xxxxxx

e-mail- -----Telephone: -----

Memo No: /CHC /2025-26

Dated:

To
The Branch Manager
----- Bank
..... Branch
.....Block

Sub: Request for processing of CHC application and sanction of loan for establishment of Custom Hiring Centre(CHC) during 2025-26

Ref: GO NO.....

Sir,

In reference to the above, this is to inform you that, following applicant has applied for setting up Custom Hiring Centre(CHC) on subsidy under the scheme "Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre(CHC) of Farm Machinery" during 2025-26 detail of which as stated below-

(Amount in Rs.)

Sl. No	Applicati on No	Name, Father`s/husband`s name and address of applicant	Block	Mobile No.	Total Financial Outlay(TF O) in Rs.	Beneficiary Contribution in Rs minimum @25% of TFO	Govt. Subsidy @40% of TFO in Rs
1							

According to the Government Order referred above ,you are requested to issue loan sanction letter as per Annexure IX within ----- (Date) along with Project Appraisal Report(PAR) in your branch letterhead as per enclosed format. The subsidy fund will be transferred from the treasury or Bank Account through IFMS/PFMS/SNA-SPARSH in favour of Loan Account/ Subsidy Reserve Fund Account provided by you in appraisal report.

A copy of the Govt. order, 1 set of application along with documents & copy of Annexure-IX are enclosed herewith for your ready reference.

This is for the favour of your information and necessary action.

Encl: As Stated

Deputy Director of Agriculture (Admn.)

.....

Memo No: /CHC /2025-26

Dated:

Copy forwarded for information & taking necessary action to:

1. The District Magistrate & Chairman, DLSC
.....
2. The LDM,
3. The Assistant Director of Agriculture (Admn),
4. Assistant Director of Agriculture ,
5. Sri/Smt S/O, D/O:Vill:PO..... with a
request to contact with the Bank Branch immediately.

Deputy Director of Agriculture (Admn.)

Annexure-XX-A
Government of West Bengal
Office of the Deputy Director of Agriculture (Admn.)

.....
PO Dist.....

PIN- 7xxxxxx

e-mail- -----Telephone: -----

Memo No: /FMB/FMH /2025-26

Dated:

To

The Branch Manager

----- Bank

..... Branch

.....Block

Sub: Request for processing application and sanction of loan for establishment of FMB/FMH (TFO more than Rs 10.00 lakh) during 2025-26

Ref: GO NO.....

Sir,

In reference to the above, this is to inform you that, following applicant has applied for setting up FMB/FMH (TFO more than Rs 10.00 lakh) on subsidy under the scheme Farm Machinery Bank/ Farm Machinery Hub during 2025-26 detail of which as stated below-

(Amount in Rs.)

Sl. No	Applicati on No	Name, Father`s/husband`s name and address of applicant	Block	Mobile No.	Total Financial Outlay(TFO) in Rs.	Beneficiary Contribution in Rs	Govt. Subsidy @80% of TFO in Rs
1							

According to the Government Order referred above ,you are requested to issue loan sanction letter as per Annexure IX-A within ----- (Date) along with a project scrutiny note cum claim form for setting up FMB/FMH (For TFO more than Rs 10.00 lakh/project) in your branch letterhead as per enclosed format. The subsidy fund will be transferred from the treasury or Bank Account through IFMS/PFMS/SNA-SPARSH in favour of Subsidy Reserve Fund Account provided by you in appraisal report.

A copy of the Govt. order, 1 set of application along with documents & copy of Annexure-IX-A are enclosed herewith for your ready reference.

This is for the favour of your information and necessary action.

Enclo: As Stated

Deputy Director of Agriculture (Admn.)

.....

Memo No: /CHC /2025-26

Dated:

Copy forwarded for information & taking necessary action to:

1. The District Magistrate & Chairman, DLSC
.....
2. The LDM,
3. The Assistant Director of Agriculture (Admn),
4. Assistant Director of Agriculture ,
5. Sri/Smt S/O, D/O:Vill:PO..... with a
request to contact with the Bank Branch immediately.

Deputy Director of Agriculture (Admn.)

Annexure-XXI
Government of West Bengal
Office of the Deputy Director of Agriculture (Admn.)

.....
PO Dist.....

PIN- 7xxxxxx

e-mail- -----Telephone:

Memo No: /CHC /2025-26

Dated:

To
 The Branch Manager
 ----- Bank
 Branch
Block

Sub: Intimation to Bank for making payment to the suppliers under CHC for the year 2025-26

Sir,

As per GO no dated..... joint inspection of following CHC has been done on

(Amount in Rs.)

Sl. No	Applicati on No	Name, Father`s/husband`s name and address of applicant	Block	Mobile No.	Total Financia l Outlay(TFO) in Rs.	Beneficiary Contributio n in Rs minimum @25% of TFO	Bank Loan up to @35% of TFO	Govt. Subsidy @40% of TFO in Rs
1								

Now, as per recommendation of the Joint Inspection Committee, it is requested to make necessary arrangements to make payment of the following machinery to the suppliers through RTGS/NEFT/Cheques

-

Name of Machinery	Manufacturer	Model	Name of suppliers	Indicative price of machinery as per Challan/bills in Rs

Deputy Director of Agriculture (Admn.)

.....

Memo No: /CHC /2025-26

Dated:

Copy forwarded for information & taking necessary action to:

1. The District Magistrate & Chairman, DLSC

Page 114 of 120

2. The LDM
3. The Assistant Director of Agriculture (Admn),
4. Assistant Director of Agriculture ,
5. Sri/Smt S/O, D/O:Vill:PO.....

Deputy Director of Agriculture (Admn.)
.....

ANNEXURE-XXII**UTILIZATION CERTIFICATE BY BANK FOR SETTING UP CHC : 2025-26**

This is to certify that an amount of Rswas received at subsidy reserve fund account of our bank (name of Bank & Branch), district as subsidy from the Treasury/ DDA(Admn) (Dist).....for setting up CHC by(beneficiary)..... during 2025-26.

Total financial outlay(TFO) of the project is Rslakh, Margin money: Rs.....lakh, Subsidy: Rs.....lakh & Bank loan: Rs..... for CHC.

An amount of Rshas been utilized in terms of payment /disbursement towards supplying /delivering the following machinery as it was intended by the entrepreneur in time of application & subsidy amounting Rshas been kept in lock in for four years in our Branch as it is a back ended subsidy .

List of supplied machinery

Sl No	Name of machinery	Brand & Model	Amount in Rs

An amount of Rsis lying at Bank`s end/ returned to the Bank Account of DDA(Admn).....district on.....being unutilized due to non supply of a machinery(name of machinery.....)as per guidelines of the scheme.

Strike out whichever is not applicable

Signature of the Bank Manager

Seal

Date

CERTIFICATE BY DDA(ADMN) FOR THE YEAR 2025-26

The above mentioned statement is true & joint inspection & geo-tagging of all the supplied machinery except through WB Farm App has been done .

An amount of Rsonly remains unutilized and lying in the Bank Account of sponsoring bank/ returned to the Account of the undersigned ondue to non supply of machinery.

Strike out whichever is not applicable

Deputy Director of Agriculture(Admn)

ANNEXURE-XXII-A**UTILIZATION CERTIFICATE BY BANK FOR SETTING UP FMB/FMH(TFO MORE TGHAN RS 10 LAKH) : 2025-26**

This is to certify that an amount of Rswas received at subsidy reserve fund account of our bank (name of Bank & Branch), district as subsidy from the Treasury/ DDA(Admn) (Dist).....for setting up **FMB/FMH(TFO MORE TGHAN RS 10 LAKH)** by(beneficiary)..... during 2025-26.

Total financial outlay(TFO) of the project is Rslakh, Margin money: Rs.....lakh, Subsidy: Rs.....lakh & Bank loan: Rs..... for FMB/FMH.

An amount of Rshas been utilized in terms of payment /disbursement towards supplying /delivering the following machinery as it was intended by the entrepreneur in time of application & subsidy amounting Rshas been kept in lock in for four years in our Branch as it is a back ended subsidy .

List of supplied machinery

Sl No	Name of machinery	Brand & Model	Amount in Rs

An amount of Rsis lying at Bank`s end/ returned to the Bank Account of DDA(Admn).....district on.....being unutilized due to non supply of a machinery(name of machinery.....)as per guidelines of the scheme.

Strike out whichever is not applicable

Signature of the Bank Manager

Seal

Date

CERTIFICATE BY DDA(ADMN) FOR THE YEAR 2025-26

The above mentioned statement is true & joint inspection & geo-tagging of all the supplied machinery except through WB Farm App has been done .

An amount of Rsonly remains unutilized and lying in the Bank Account of sponsoring bank/ returned to the Account of the undersigned ondue to non supply of machinery.

Strike out whichever is not applicable

Deputy Director of Agriculture(Admn)

Annexure XXIII

Delivery order for supplying Farm Machinery under CHC during 2025-26.

Memo No. :

Dated:

To

M/S
 Address:
 Contact No.....
 Mail id:

Sir,

As per letter no..... dt..... of the DDA(Admn)(districts) application having serial no..... of Sri/Smt.....S/o....., Vill.....Po.....Block.....District..... has been sanctioned and approved with the Total Financial Outlay(TFO) of Rs..... for setting up of Custom Hiring Centre (CHC) under the scheme Credit Linked Subsidy Scheme for Rural Entrepreneurs to set up of Custom Hiring Centre (CHC) of Farm Machinery during 2025-26.

Now, as per Guidelines of the Scheme , you are requested to deliver the following machinery within 15 days from issue of this order to the above mentioned applicant which have been duly recommended by the DDA(Admn)

Sl No	Name of machinery	Brand & Model	Amount in Rs

You are also requested to submit the bills along with receipted challan , photograph of the machinery with beneficiary etc within 5days of completion .

Signature with Seal of Branch Manager

Memo No. :

Dated:

Copy forwarded for information and necessary action to :

- v) The DDA(Admn)
- vi) The LDM.....

Signature with Seal of Branch Manager

Annexure XXIII-A

Delivery order for supplying Farm Machinery under FMB/FMH(TFO MORE THAN RS 10 LAKH):2025-26

Memo No. :

Dated:

To

M/S
Address:
Contact No.....
Mail id:

Sir,

As per letter no..... dt..... of the DDA(Admn)(districts) application having serial no..... of Sri/Smt.....S/o....., Vill.....Po.....Block.....District..... has been sanctioned and approved with the Total Financial Outlay(TFO) of Rs..... for setting up of FMB/FMH under the scheme Farm Machinery Bank/ Farm Machinery Hub during 2025-26.

Now, as per Guidelines of the Scheme , you are requested to deliver the following machinery within 15 days from issue of this order to the above mentioned applicant which have been duly recommended by the DDA(Admn)

Sl No	Name of machinery	Brand & Model	Amount in Rs

You are also requested to submit the bills along with receipted challan , photograph of the machinery with beneficiary etc within 5days of completion .

Manager

Signature with Seal of Branch

Memo No. :

Dated:

Copy forwarded for information and necessary action to :

- vii) The DDA(Admn)
- viii) The LDM.....

Signature with Seal of Branch Manager
Page **120** of **120**